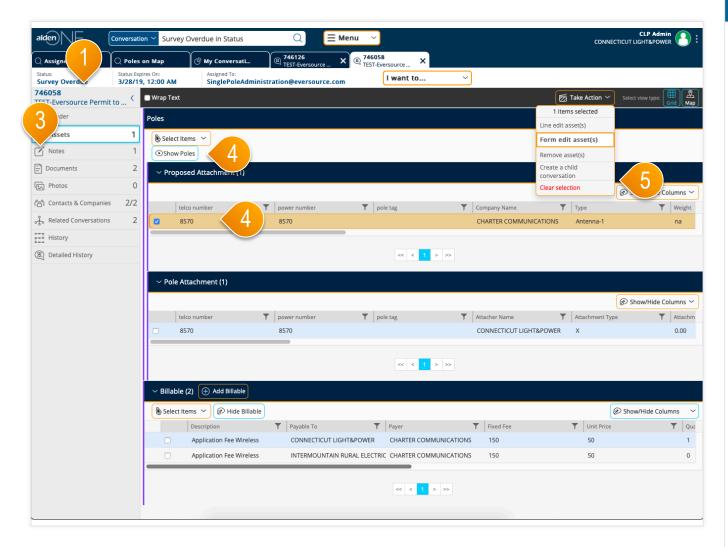


Permit to Attach Conversation – **Adding Temporary Attachments**

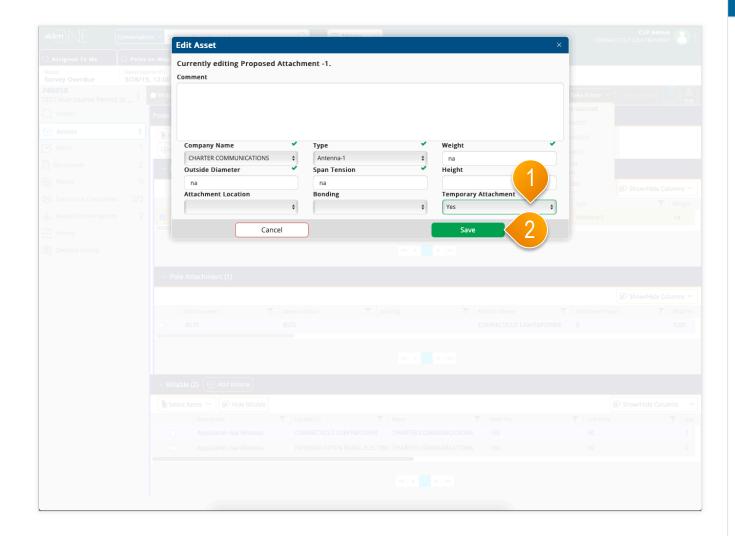


Attacher's Responsibility

page walkthrough

- Once the Survey goes into Survey Overdue, 85 days after the Survey Start Date, you can request a Temporary Attachment.
- ② If the survey was completed and Pole Replacement is necessary, you cannot request a Temporary Attachment until 120 days after the Survey Start Date.
- 3 To request a Temporary Attachment, go to the Assets tab.
- Select the proposed attachment(s) for the poles to which a temporary attachment is needed. To find the proposed attachments, click the "Hide Poles" button here, then select the proposed attachments from the table.
- S Once all proposed attachments are selected, click on "Form Edit Assets" from the Actions menu. This will allow you to make the same change to ALL selected assets at once.





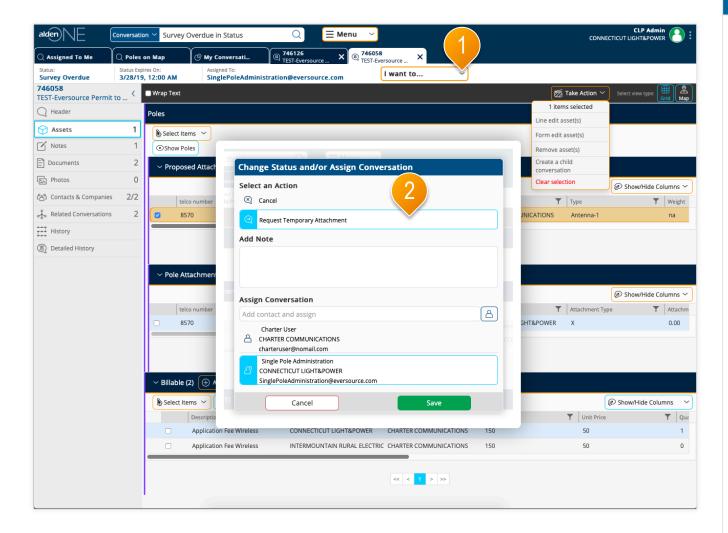
page walkthrough

- 1 On the temporary attachment field, make sure to select "Yes."
- 2 Click "Save."

Attacher's Responsibility



Permit to Attach Conversation – **Adding Temporary Attachments**



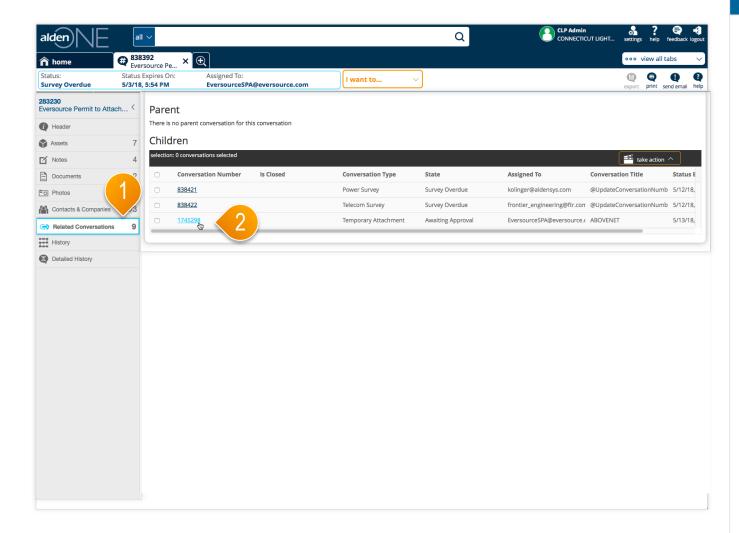
page walkthrough

- 1 Now that the temporary attachment has been proposed on the pole(s), go to "I want to..." then click "Change Status..."
- Select "Request Temporary Attachment" and click "Save." This will create a Temporary Attachment Conversation for each of the poles you are requesting Temporary Attachments on.
- 3 **NOTE:** This option will be available on the following conversation statuses:
 - -Survey Overdue
 - -Survey Complete
 - -Review
 - -Review Overdue
 - -Make-Ready Payments Received
 - -Make-Ready
 - -Make-Ready Overdue...as long as the previously mentioned criteria has

been met.



Permit to Attach Conversation – **Adding Temporary Attachments**

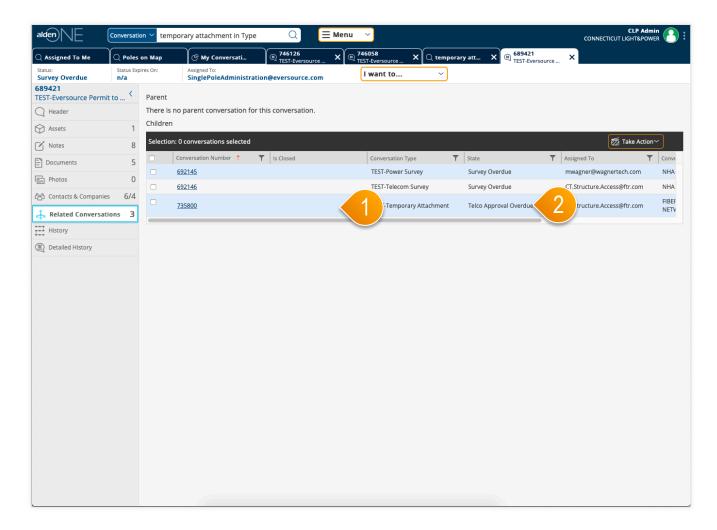


page walkthrough

- 1 Once the Temporary
 Attachment action has been taken, you can view the Temporary
 Attachment
 conversation(s) under the "Related
 Conversations" tab. If the conversation was created using these steps, it will be sent to the Power Company to review.
- 2 To open the conversation, Click on the Conversation number here.
- 3 The appropriate parties will need to follow the steps in the Temporary Attachment conversation. It will first be assigned to the custodian of the pole, then to the other companies on the pole.

Attacher's Responsibility





page walkthrough

- 1 Once the Temporary
 Attachment
 conversation(s) is (are)
 completed, a check mark
 will be shown here to
 show it was approved.
- Whether it was approved or denied is shown here.

Attacher's Responsibility