

The screenshot displays the aldenONE interface with a search for "Pole Construction". The search results table is as follows:

Conversation #	Title	Type	Last Update	Initiated By	Status
746134	Telco REPLACE Pole 486	TEST-Pole Construction	3/25/2019	clpadmin@nu.com	Awaiting Pole Set
	Communications MAKE-READY Pol	TEST-Pole Construction	3/25/2019	clpadmin@nu.com	Make-Ready In Pro
	Test create new WO	TEST-Pole Construction	3/15/2019	eswms@nomail.com	Pole Set Overdue
735969	Test create new WO	TEST-Pole Construction	3/15/2019	eswms@nomail.com	Pole Set Overdue
735962	Test exclude permit applications	TEST-Pole Construction	3/15/2019	eswms@nomail.com	Pole Set Overdue
735964	Test exclude permit applications	TEST-Pole Construction	3/15/2019	eswms@nomail.com	Pole Set Overdue
469835	Pole 154	TEST-Pole Construction	3/13/2019	mark.bovat@eversource.com	Transfer Overdue-f
518646	Eversource priority reject P-3593	TEST-Pole Construction	3/13/2019	kevin.obrien@eversource.com	Transfer In Progres
735762	DP Winchester - Exc#4	TEST-Pole Construction	3/11/2019	valarie.grenier@eversource.com	Transfer Overdue-f
735765	Out of Sequence Work	TEST-Pole Construction	3/11/2019	valarie.grenier@eversource.com	Transfer Overdue
735759	DP Berlin Tpkc Test 10/18	TEST-Pole Construction	3/11/2019	valarie.grenier@eversource.com	Transfer Overdue
735764	central ave	TEST-Pole Construction	3/11/2019	valarie.grenier@eversource.com	Transfer Overdue-f
735763	1) Prior Attacher Not Transferred	TEST-Pole Construction	3/11/2019	valarie.grenier@eversource.com	Transfer Overdue
658479	3) Communications MAKE-READY	TEST-Pole Construction	3/11/2019	jen.cawvey@pvc2.com	Make-Ready Overd
660438	2) Communications MAKE-READY	TEST-Pole Construction	3/11/2019	tammy.wright@pvc2.com	Make-Ready Overd
735866	Test create new WO	TEST-Pole Construction	3/9/2019	eswms@nomail.com	Pole Set Overdue
735865	Test create new WO	TEST-Pole Construction	3/9/2019	eswms@nomail.com	Pole Set Overdue

Attacher's Responsibility

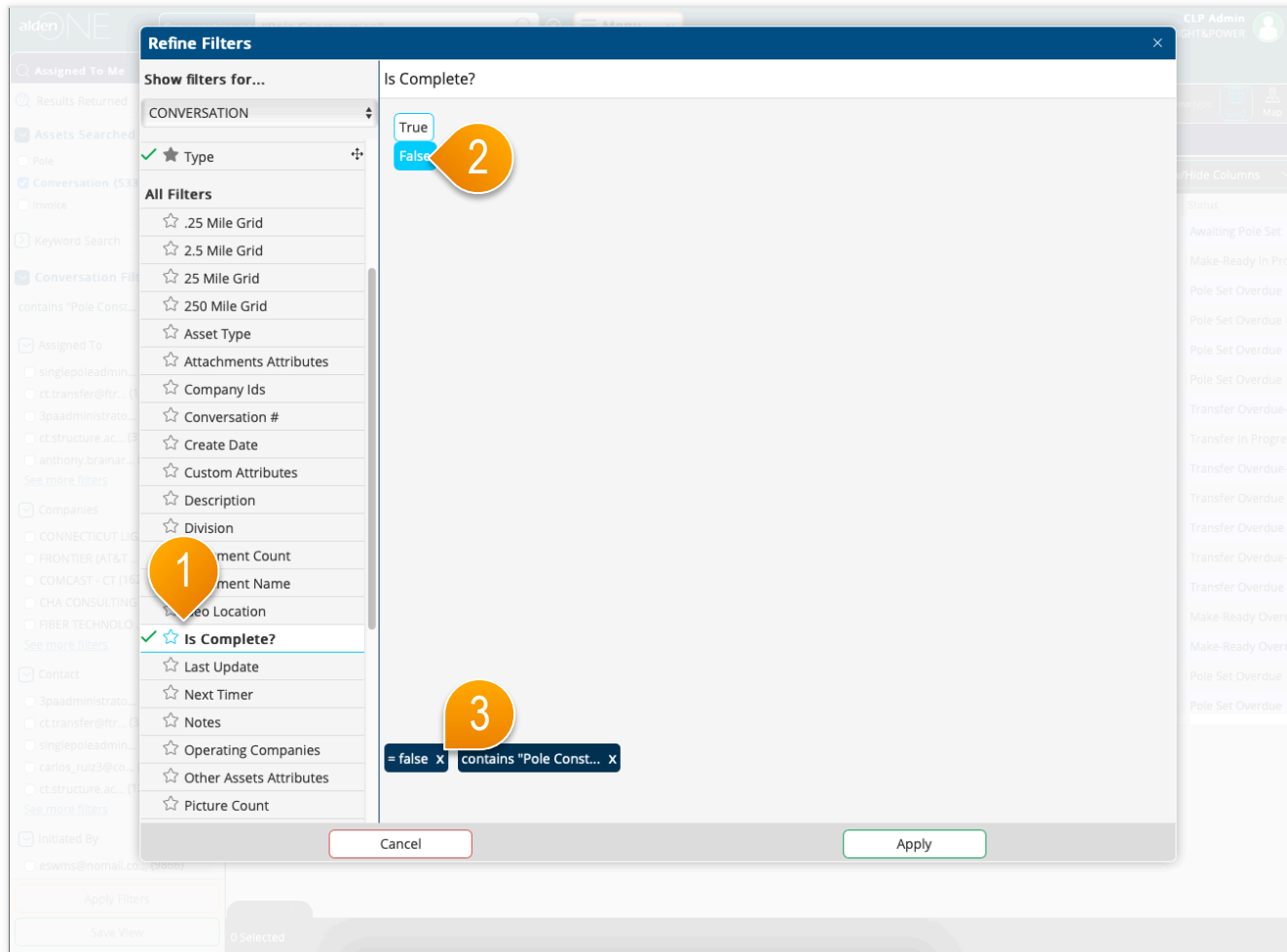
## page walkthrough

Let's look at setting up a search for you to find your Make-Ready work to be completed.

- 1 Start your search by selecting "Conversations" in the search dropdown here. This will limit your search to ONLY conversations.
- 2 Type in "Pole Construction" inside of quotation marks (this will bring back only conversation types that have the exact phrase Pole Construction) and select "in Type."
- 3 Hit Enter or click the "Search" button here.
- 4 More filters will need to be applied to get your search results refined further. To do this, click "Refine" here.

## page walkthrough

- ① Find the filter “Is Complete?” and click it.
- ② Set the “Is Complete” to “False.”
- ③ A breadcrumb will appear, confirming you made your selection.



Attacher's Responsibility

## page walkthrough

- ① Next, find the filter for “Custom Attributes.”
- ② Select “Work Type.”
- ③ Select “Make-Ready.”
- ④ A breadcrumb will show for “Make-Ready.”

The screenshot shows the 'Refine Filters' dialog in the aldenONE application. The 'Show filters for...' dropdown is set to 'CONVERSATION'. The 'All Filters' list on the left includes 'Custom Attributes', which is selected with a blue checkmark and a yellow callout bubble labeled '1'. The 'Custom Attributes' list in the center includes 'WorkType', which is selected with a yellow callout bubble labeled '2'. The 'WorkType' list on the right includes 'MAKE-READY', which is checked with a yellow callout bubble labeled '3'. At the bottom, a breadcrumb trail shows '= MAKE-READY X = false X contains "Pole Const... X' with a yellow callout bubble labeled '4'. The dialog has 'Cancel' and 'Apply' buttons at the bottom.

Attacher's Responsibility

## page walkthrough

**Refine Filters**

Show filters for... CONVERSATION

**Favorites**

- Assigned To
- Companies
- Contact
- Initiated By
- Location
- State
- Status
- Type

**All Filters**

- 25 Mile Grid
- 2.5 Mile Grid
- 25 Mile Grid
- 250 Mile Grid
- Asset Type
- Attachments Attributes
- Company Ids
- Conversation #
- Create Date
- Custom Attributes
- Description
- Division
- Document Count
- Document Name

**Companies**

<input type="checkbox"/>	CITY OF STAMFORD (10)	=	<input type="checkbox"/>	COMCAST/PLAINVILLE (!)
<input type="checkbox"/>	COMCAST - AUBURN (13)	=	<input type="checkbox"/>	COMCAST/VERNON (5)
<input checked="" type="checkbox"/>	COMCAST - CT (4227)	=	<input type="checkbox"/>	COMCAST/WATERBURY
<input type="checkbox"/>	COMCAST/BRANFORD (15)	=	<input type="checkbox"/>	CONNECTICUT LIGHT&P
<input type="checkbox"/>	COMCAST/CLINTON (9)	=	<input type="checkbox"/>	COX CABLE (1)
<input type="checkbox"/>	COMCAST/DANBURY (7)	=	<input type="checkbox"/>	COX COMMUNICATIONS
<input type="checkbox"/>	COMCAST/GROTON (36)	=	<input type="checkbox"/>	COX COMMUNICATIONS
<input type="checkbox"/>	COMCAST/HARTFORD (15)	=	<input type="checkbox"/>	COX COMMUNICATIONS
<input type="checkbox"/>	COMCAST/MIDDLETOWN (20)	=	<input type="checkbox"/>	COX Communications N
<input type="checkbox"/>	COMCAST/OLD LYME (25)	=	<input type="checkbox"/>	COX Communications N

Filter bar: = COMCAST - CT x = MAKE-READY x = false x contains "Pole Const... x

Buttons: Cancel, Apply

- Next, find the filter for "Companies."
- Select your company from the list by hitting the "=" button here.
- A breadcrumb will show for "Make-Ready."
- Now that all of your filters are in place, click "Apply."

aldenONE Conversation "Pole Construction"

Assigned To Me Poles on Map My Conversati... "Pole Construc..."

Results Returned 4227

Wrap Text

Take Action

Export to Excel

Conversation #	Title	Type	Last Update	Status
746135	Communications MAKE-READY Pol	TEST-Pole Construction	3/25/2019	Make-Ready In Pro
658479	3) Communications MAKE-READY	TEST-Pole Construction	3/11/2019	Make-Ready Overd
660428	2) Communications MAKE-READY	TEST-Pole Construction	3/11/2019	Make-Ready Overd
704418	Communications MAKE-READY 10	TEST-Pole Construction	3/1/2019	Make-Ready Overd
704416	Communications MAKE-READY Pol	TEST-Pole Construction	2/28/2019	Make-Ready Overd
704412	Communications MAKE-READY Pol	Pole Construction	9/10/2018	Make-Ready Overd
704407	Communications MAKE-READY Pol	Pole Construction	9/10/2018	Make-Ready Overd
659166	Communications MAKE-READY 141	Pole Construction	9/9/2018	Make-Ready Overd
664270	Communications MAKE-READY 86	Pole Construction	9/9/2018	Make-Ready Overd
659170	Communications MAKE-READY 141	Pole Construction	9/9/2018	Make-Ready Overd
659957	Communications MAKE-READY 21	Pole Construction	9/9/2018	Make-Ready Overd
660243	Communications MAKE-READY 24	Pole Construction	9/9/2018	Make-Ready Overd
660332	Communications MAKE-READY 25	Pole Construction	9/9/2018	Make-Ready Overd
659142	Communications MAKE-READY 14	Pole Construction	9/9/2018	Make-Ready Overd

25

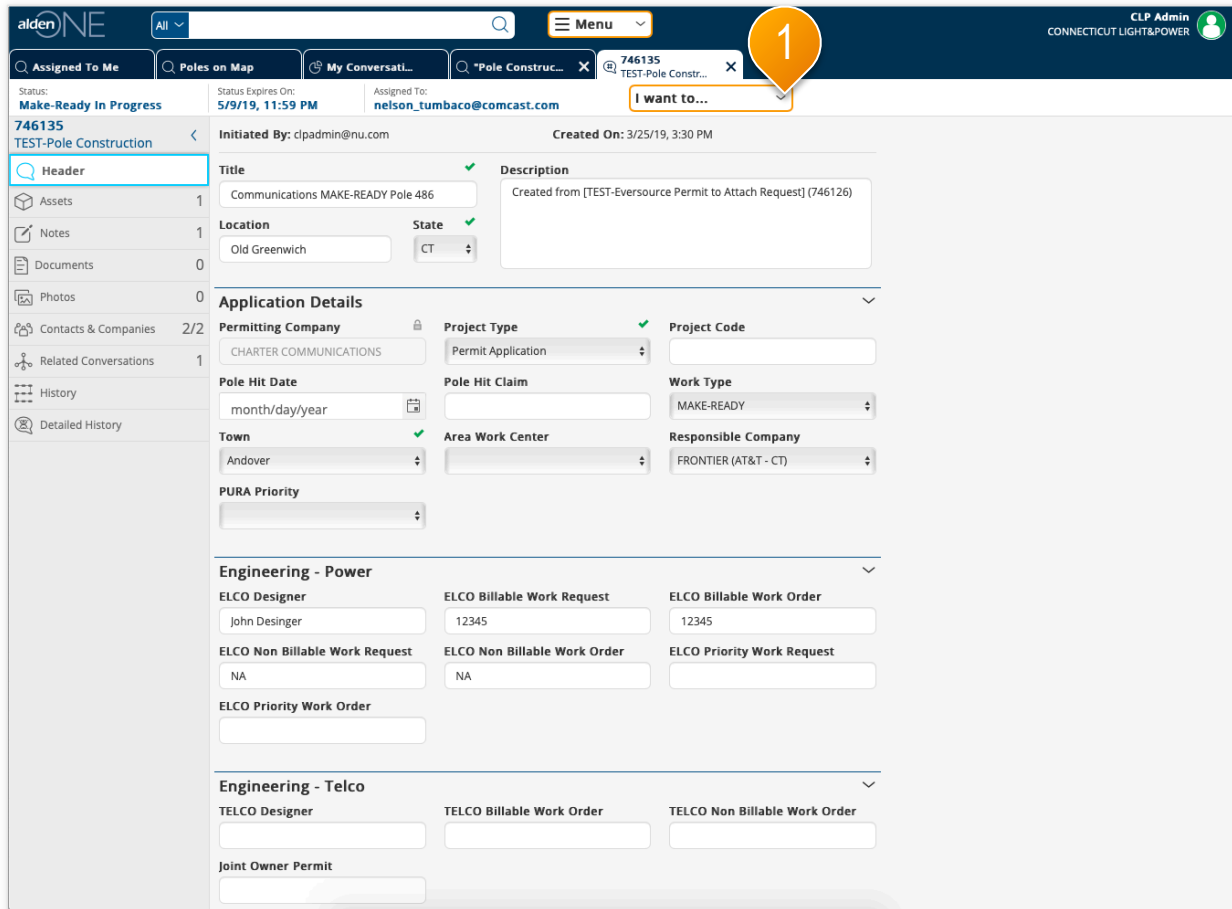
4 Selected (4 Conversations)

Apply Filters Save View

## page walkthrough

- ① You can open a conversation by clicking on the Conversation Number here.
- ② If you have multiple conversations that you would like to make actions on, select each conversation by clicking anywhere on the row EXCEPT the conversation number.
- ③ If all of the conversations selected are in the same status, you can make changes to all the conversations at once. All of these selected conversations are in a status of "Make-Ready Overdue." So they can be changed simultaneously. **If one or more selected conversations is in a different status, you will not be able to change them at the same time.**
- ④ To change the status of all selected conversations at once, use this button here.
- ⑤ To view more information about the selected conversations, click here.
- ⑥ To switch to a map view, click here.
- ⑦ To Save this search to re-use for later, use the "Save Search" button here. Give the search a descriptive title.
- ⑧ To reuse this search in the future, you can find it in your Saved Searches pane on your homepage.

Attacher's Responsibility



**aldenONE** | All | Menu | CLP Admin CONNECTICUT LIGHT&POWER

Assigned To Me | Poles on Map | My Conversati... | \*Pole Construc... | 746135 TEST-Pole Constr... | 746135 TEST-Pole Constr... | I want to...

Status: **Make-Ready In Progress** | Status Expires On: 5/9/19, 11:59 PM | Assigned To: nelson\_tumbaco@comcast.com

**746135**  
TEST-Pole Construction

Initiated By: clpadmin@nu.com | Created On: 3/25/19, 3:30 PM

**Title** ✓ | **Description**  
Communications MAKE-READY Pole 486 | Created from [TEST-Eversource Permit to Attach Request] (746126)

**Location** | **State** ✓  
Old Greenwich | CT

**Application Details**

**Permitting Company** | **Project Type** ✓ | **Project Code**  
CHARTER COMMUNICATIONS | Permit Application |

**Pole Hit Date** | **Pole Hit Claim** | **Work Type**  
month/day/year | | MAKE-READY

**Town** | **Area Work Center** | **Responsible Company**  
Andover | | FRONTIER (AT&T - CT)

**PURA Priority**  
|

**Engineering - Power**

**ELCO Designer** | **ELCO Billable Work Request** | **ELCO Billable Work Order**  
John Desinger | 12345 | 12345

**ELCO Non Billable Work Request** | **ELCO Non Billable Work Order** | **ELCO Priority Work Request**  
NA | NA |

**ELCO Priority Work Order**  
|

**Engineering - Telco**

**TELCO Designer** | **TELCO Billable Work Order** | **TELCO Non Billable Work Order**  
| | |

**Joint Owner Permit**  
|

## page walkthrough

- ① If your Make-Ready work is required, after the work is complete, use the "I want to..." menu and select "Change the Status..."

Attacher's Responsibility

**Change Status and/or Assign Conversation**

Select an Action

- Cancel
- Complete - Make-Ready
- Make-Ready Issue Found

Add Note

Add Contact

Assign Conversation

Add contact and assign

CLP Admin  
CONNECTICUT LIGHT&POWER  
clpadmin@nu.com

Nelson Tumbaco  
COMCAST - CT  
nelson\_tumbaco@comcast.com

Cancel Save

Engineering - Power

ELCO Designer	ELCO Billable Work Request	ELCO Billable Work Order
John Desinger	12345	12345
ELCO Non Billable Work Request	ELCO Non Billable Work Order	ELCO Priority Work Request
NA	NA	
ELCO Priority Work Order		

Engineering - Telco

TELCO Designer	TELCO Billable Work Order	TELCO Non Billable Work Order

Joint Owner Permit

## page walkthrough

- 1 Click "Complete Make-Ready" if the Make-Ready work is complete.
- 2 Add a note, if you wish. This step is not required (unless a Transfer Issue is found) but can be helpful if you need to add additional information for the pole owner.
- 3 Click "Save."
- 4 **If a Make-Ready Issue is found**, you must first mark the Make-Ready Issue on the Header tab under Additional Information and save it before selecting "Make-Ready Issue Found" here. See the next slide for more detailed information.

Attacher's Responsibility

alden ONE

All

Menu

CLP Admin  
CONNECTICUT LIGHT&POWER

Assigned To: nelson\_tumbaco@comcast.com

Status: **Make-Ready in Progress**

Status Expires On: 5/9/19, 11:59 PM

746135 TEST-Pole Construction

746135 TEST-Pole Construction

TELCO Priority Work Order

Header

Assets 1

Notes 1

Documents 0

Photos 0

Contacts & Companies 2/2

Related Conversations 1

History

Detailed History

Engineering - Telco

TELCO Designer

TELCO Billable Work Order

TELCO Non Billable Work Order

Joint Owner Permit

Construction

Work Space

Proposed Construction Due Date

State Highway

Transfer Due Date

Make Ready Due Date

Pull Pole Due Date

Original Pull Pole Due Date

Additional Information

Reason For Pole Set Issue

Reason For Transfer Issue

Reason For Make Ready Issue

Reason For Pull Pole Issue

Reason For Double Pole Delay

Double Pole Delay Comment

Owner Confirmed

Needs Stabilization

TELCO Company

Power Transfer Pending

Ready To Attach

Save Changes

## page walkthrough

- ① If a Make-Ready Issue is found, you can report it during your company's turn on the Make-Ready In Progress status.
- ② On the Header tab, go down to the Additional Details section.
- ③ Under "Reason for Make-Ready Issue," select the Make-Ready Issue found. Your options are:
  - Prior Attacher Work Not Complete
  - Assistance Required
  - Not Attached
  - Other.
- ④ Click "Save."
- ⑤ To move the conversation and report the issue, use the "I want to..." menu and select "Change the Status..."

Attacher's Responsibility



## page walkthrough

**Change Status and/or Assign Conversation**

Select an Action

- Cancel
- Complete - Make-Ready
- Make-Ready Issue Found**

Add Note

Make Ready issue was found. Prior work was not completed as had been reported.

Assign Conversation

Add contact and assign

- CLP Admin  
CONNECTICUT LIGHT&POWER  
clpadmin@nu.com
- Nelson Tumbaco**  
COMCAST - CT  
nelson\_tumbaco@comcast.com

Cancel Save

**Additional Information**

Reason For Pole Set Issue	Reason For Transfer Issue	Reason For Make Ready Issue
		Prior Attacher Work Not Complete
Reason For Pull Pole Issue	Reason For Double Pole Delay	Double Pole Delay Comment
Owner Confirmed	Needs Stabilization	TELCO Company
100% Power Owned		FRONTIER (AT&T - CT)
Power Transfer Pending	Ready To Attach	

- ① Once the Make-Ready Issue has been saved on the Header tab, click “Make-Ready Issue Resolved.”
- ② A note will be required if an issue is found. Write about the issue in more detail here.
- ③ Click “Save” here to move the conversation forward.

Attacher’s Responsibility

The screenshot shows the Alden ONE web interface for a 'Make-Ready Issue' conversation. The status is 'Make-Ready Issue' and it expires on 5/9/19 at 11:59 PM. The assigned user is nelson\_tumbaco@comcast.com. The conversation is titled '746135 TEST-Pole Construction'. The interface includes a search bar, navigation tabs, and various data fields for the conversation. A red circle '1' highlights the 'I want to...' dropdown menu, and a red circle '2' highlights the 'Change the Status and/or Assignment' option within the menu.

**1** I want to...

**2** Change the Status and/or Assignment

Change the Status and/or Assignment

Add Assets

Edit Assets

Clone

Change Parent Conversation

Remove Parent Conversation

Print

Send an Email

Export

Get Help on This Conversation Type

ELCO Priority Work Order

Engineering - Telco

TELCO Designer TELCO Billable Work Order

Joint Owner Permit

Construction

Work Space Proposed Construction D

Communication month/day/year No

Pole Set Due Date

Transfer Due Date Make Ready Due Date Pull Pole Due Date

Original Pull Pole Due Date

Additional Information

Reason For Pole Set Issue Reason For Transfer Issue Reason For Make Ready Issue

Reason For Pull Pole Issue Reason For Double Pole Delay Double Pole Delay Comment

Owner Confirmed Needs Stabilization TELCO Company

Power Transfer Pending Ready To Attach

## page walkthrough

- ① Once the Make-Ready Issue is found and recorded in Alden One, the conversation moves to the "Make-Ready Issue" status.
- ② To change the status of the conversation, use the "I want to..." button and select "Change Status."

Attacher's Responsibility

alden ONE

Assigned To Me Poles on Map My Conversati... \*Pole Construc... 746126 TEST-Eversource ...

Status: Exporting to JRM Status Expires On: 3/26/19, 8:23 AM Assigned To: SinglePoleAdministration@eversource.com I want to...

746126 TEST-Eversource Permit to ...

Parent: There is no parent conversation for this conversation.

Children:

Selection: 0 conversations selected Take Action

Conversation Number	Is Closed	Conversation Type	State	Assigned To	Conv
746131	✓	TEST-Power Survey	Complete	SinglePoleAdministration@eversou	test I
746132	✓	TEST-Telecom Survey	Cancel	SinglePoleAdministration@eversou	test I
746133	✓	TEST-Invoice	Complete	keith.cournoyer@charter.com	FROM Read
746134	✓	TEST-Pole Construction	Complete	SinglePoleAdministration@eversou	Telcc
746135	✓	TEST-Pole Construction	Complete	nelson_tumbaco@comcast.com	Com Pole

SPA Team's Responsibility

## page walkthrough

- ① All Pole Construction conversations are now Closed.
- ② This conversation can now be moved forward using the "I want to..." button and selecting "Change Status..."

**Change Status and/or Assign Conversation**

**Select an Action**

Attachment Ready for Inspection

Cancel

**Add Note**

Selection: 0 conversations

**Assign Conversation**

Add contact and assign

Charter User  
CHARTER COMMUNICATIONS  
charteruser@nomail.com

FrontierSPA Administrator  
FRONTIER (AT&T - CT)  
CT.Structure.Access@ftr.com

Single Pole Administration  
CONNECTICUT LIGHT&POWER  
SinglePoleAdministration@eversource.com

Cancel Save

## page walkthrough

- ① Select "Attachment Ready for Inspection."
- ② Click save to advance the conversation.

## page walkthrough

1

Ready To Attach

Status Expires On: 5/4/2018, 7:10 PM

Assigned To: kdrake@aldensys.com

I want to...

2

Change the Status and/or Assignment

Add/Edit Assets on this Conversation

Clone this Conversation

Print this Conversation

Get Help on This Conversation Type

Poles 5

Proposed Attachment 5

Company Name	Type	Weight	Outside Diameter	Span Tension	Status
COMCAST - CT	Communication Drop	15	3	100	PROPOSED
COMCAST - CT	Communication Drop	15	3	100	PROPOSED
COMCAST - CT	Communication Drop	15	3	100	PROPOSED
COMCAST - CT	Communication Drop	15	3	100	PROPOSED
COMCAST - CT	Communication Drop	15	3	100	PROPOSED

Pole Attachment 15

Attacher Name	Attachment Type	Attachment Height	No Of Attachments	Attachment Number	Last Action Code
FRONTIER (AT&T - CT)	X	0.00	1		
FRONTIER (AT&T - CT)	X	0.00	1		

- ① The Status has changed to “Ready to Attach”.
- ② When the attacher is ready to attach, click “Change” to move the conversation forward.



The screenshot shows the 'aldenONE' interface with a 'status/assign' modal window open. The modal is titled 'status/assign' and contains the following sections:

- select an action:** Includes 'attachment ready for inspection' (highlighted with callout 1) and 'cancel'.
- add note:** A text input field.
- assign conversation:** Includes a search bar 'add contact and assign' and a list of contacts: 'Comcast Contact', 'COMCAST - CT', 'Frontier Admin', 'FRONTIER (AT&T - CT)', 'UI SPA', and 'UNITED ILLUMINATING'. A 'save' button is located at the bottom right of the modal (highlighted with callout 2).

The background interface shows a table of 'Poles' with columns for 'Owner Name', 'Custodian', and 'Location'. The 'Location' column contains the value 'CTHAMDEN' for all rows. Below the table is a 'Proposed Attachment' section with a table of attachments:

Company Name	Type	Height	Weight	Outside Diameter	Span Tension
COMCAST - CT	Communication Drop		5	3	100
COMCAST - CT	Communication Drop		5	3	100

## page walkthrough

- ① Once the attachments are placed, the attacher sends the conversation into "Attachment Ready for Inspection" by clicking here.
- ② Click "Save" to advance the conversation.

Attacher's Responsibility

1

2

3

4

5

Assets

Notes

Documents

Photos

Contacts & Companies

Related Conversations

History

Detailed History

Wrap Text

Take Action

Select view type: Grid Map

1 Items selected

Line edit asset(s)

Form edit asset(s)

Remove asset(s)

Create a child conversation

Clear selection

Columns

telco number	power number	pole tag	Company Name	Type	Weight
<input checked="" type="checkbox"/>	8570	8570	CHARTER COMMUNICATIONS	Antenna-1	na

Show/Hide Columns

telco number	power number	pole tag	Attacher Name	Attachment Type	Attachm
<input type="checkbox"/>	8570	8570	CONNECTICUT LIGHT&POWER	X	0.00

Show/Hide Columns

Billable (2) Add Billable

Select Items Hide Billable Show/Hide Columns

	Description	Payable To	Payer	Fixed Fee	Unit Price	Quiz
<input type="checkbox"/>	Application Fee Wireless	CONNECTICUT LIGHT&POWER	CHARTER COMMUNICATIONS	150	50	1
<input type="checkbox"/>	Application Fee Wireless	INTERMOUNTAIN RURAL ELECTRIC	CHARTER COMMUNICATIONS	150	50	0

Attacher's Responsibility

## page walkthrough

- Once the Survey goes into Survey Overdue, 85 days after the Survey Start Date, you can request a Temporary Attachment.
- If the survey was completed and Pole Replacement is necessary, you cannot request a Temporary Attachment until 120 days after the Survey Start Date.
- To request a Temporary Attachment, go to the Assets tab.
- Select the proposed attachment(s) for the poles to which a temporary attachment is needed. To find the proposed attachments, click the "Hide Poles" button here, then select the proposed attachments from the table.
- Once all proposed attachments are selected, click on "Form Edit Assets" from the Actions menu. This will allow you to make the same change to ALL selected assets at once.

## page walkthrough

- ① On the temporary attachment field, make sure to select “Yes.”
- ② Click “Save.”

**Edit Asset**

Currently editing Proposed Attachment -1.

Comment

Company Name ✓ CHARTER COMMUNICATIONS Type ✓ Antenna-1 Weight ✓ na

Outside Diameter ✓ na Span Tension ✓ na Height na

Attachment Location Bonding Temporary Attachment Yes

Cancel Save

**Pole Attachment (1)**

telco number	power number	pole tag	Attacher Name	Attachment Type	Attacher
8570	8570		CONNECTICUT LIGHT&POWER	X	0.00

**Billable (2)**

Description	Payable To	Payer	Fixed Fee	Unit Price	Qty
Application Fee Wireless	CONNECTICUT LIGHT&POWER	CHARTER COMMUNICATIONS	150	50	1
Application Fee Wireless	INTERMOUNTAIN RURAL ELECTRIC	CHARTER COMMUNICATIONS	150	50	0

Attacher's Responsibility



## page walkthrough

The screenshot shows the aldenONE interface with a 'Change Status and/or Assign Conversation' dialog box open. The dialog has three main sections:

- Select an Action:** Includes 'Cancel', 'Request Temporary Attachment' (highlighted with a '2' callout), and 'Clear selection'.
- Add Note:** A text input field.
- Assign Conversation:** Includes 'Add contact and assign' and two contact suggestions: 'Charter User' (CHARTER COMMUNICATIONS) and 'Single Pole Administration' (CONNECTICUT LIGHT&POWER, highlighted with a '2' callout).

In the background, a '1' callout points to the 'I want to...' dropdown menu in the top navigation bar.

- ① Now that the temporary attachment has been proposed on the pole(s), go to “I want to...” then click “Change Status...”
- ② Select “Request Temporary Attachment” and click “Save.” **This will create a Temporary Attachment Conversation for each of the poles you are requesting Temporary Attachments on.**
- ③ **NOTE:** This option will be available on the following conversation statuses:
  - Survey Overdue
  - Survey Complete
  - Review
  - Review Overdue
  - Make-Ready Payments Received
  - Make-Ready
  - Make-Ready Overdue
  - ...as long as the previously mentioned criteria has been met.

Attacher’s Responsibility

The screenshot shows the alden ONE interface. The top navigation bar includes the alden ONE logo, a search bar, and user information for CLP Admin. The main content area displays a conversation titled "Eversource Permit to Attach..." with a status of "Survey Overdue". Below this, there is a "Parent" section indicating no parent conversation and a "Children" section with a table of related conversations. A "Related Conversations" tab is highlighted in the left sidebar. Two callout boxes are present: callout 1 points to the "Related Conversations" tab, and callout 2 points to the conversation number "1745298" in the table.

Conversation Number	Is Closed	Conversation Type	State	Assigned To	Conversation Title	Status E
838421		Power Survey	Survey Overdue	kollinger@aldensys.com	@UpdateConversationNumb	5/12/18,
838422		Telecom Survey	Survey Overdue	frontier_engineering@fr.con	@UpdateConversationNumb	5/12/18,
1745298		Temporary Attachment	Awaiting Approval	EversourceSPA@eversource.c	ABOVENET	5/13/18,

Attacher's Responsibility

## page walkthrough

- ① Once the Temporary Attachment action has been taken, you can view the Temporary Attachment conversation(s) under the "Related Conversations" tab. If the conversation was created using these steps, it will be sent to the Power Company to review.
- ② To open the conversation, Click on the Conversation number here.
- ③ The appropriate parties will need to follow the steps in the Temporary Attachment conversation. It will first be assigned to the custodian of the pole, then to the other companies on the pole.

## page walkthrough

- ① Once the Temporary Attachment conversation(s) is (are) completed, a check mark will be shown here to show it was approved.
- ② Whether it was approved or denied is shown here.

The screenshot displays the alden ONE interface for a conversation titled "689421 TEST-Eversource Permit to ...". The interface includes a search bar, navigation tabs, and a list of related conversations. A table of conversations is shown with columns for Conversation Number, Is Closed, Conversation Type, State, Assigned To, and Conversation Status. Two orange callout boxes with numbers 1 and 2 are overlaid on the table. Callout 1 points to the "Is Closed" column, and callout 2 points to the "Conversation Status" column.

Conversation Number	Is Closed	Conversation Type	State	Assigned To	Conversation Status
692145		TEST-Power Survey	Survey Overdue	mwagner@wagnertech.com	NHA
692146		TEST-Telecom Survey	Survey Overdue	CT.Structure.Access@ftr.com	NHA
735800		Temporary Attachment	Telco Approval Overdue	structure.Access@ftr.com	FIBEF NETV

Attacher's Responsibility

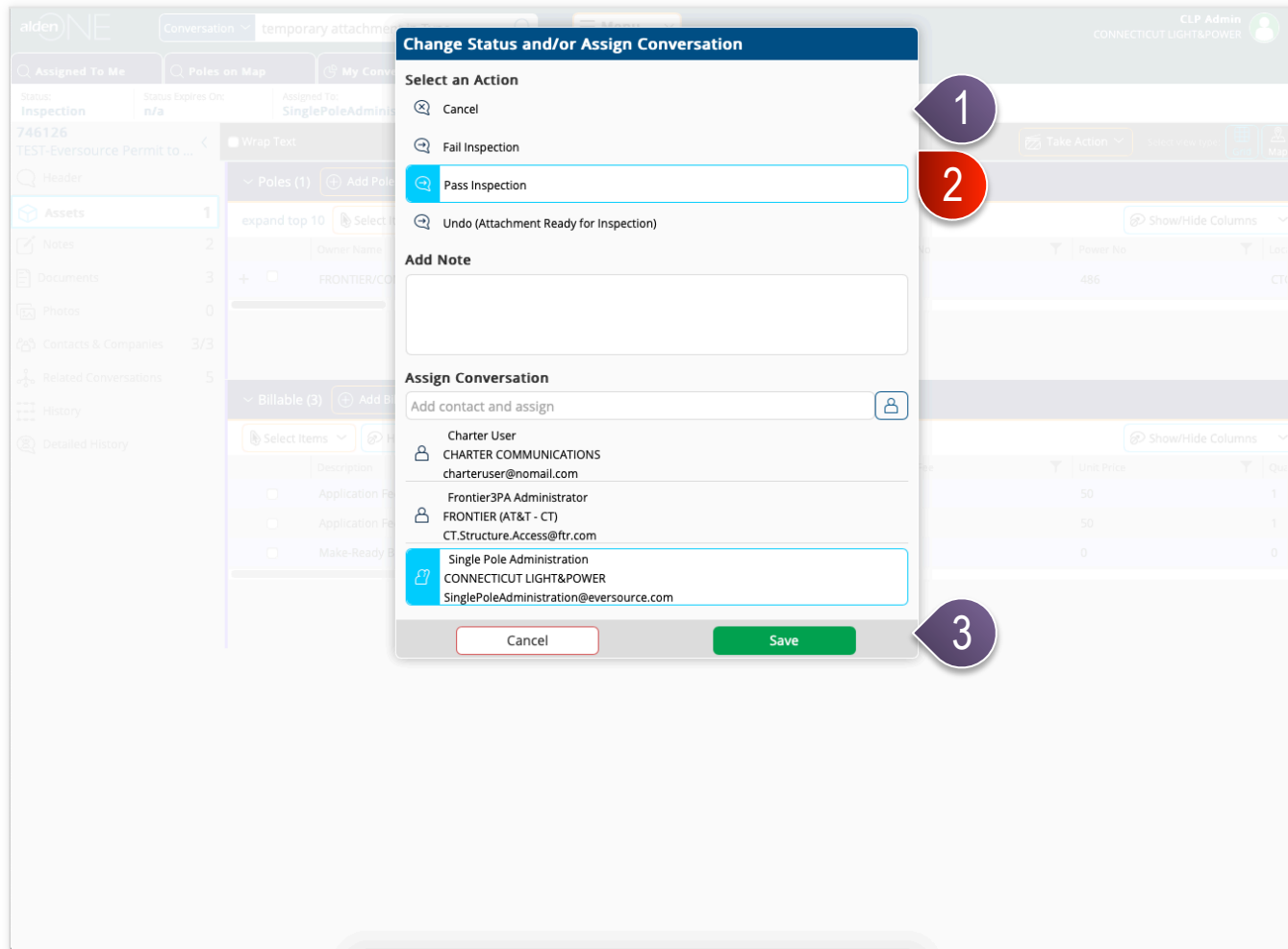
	Description	Payable To	Payer	Fixed Fee	Unit Price	Qu...
<input type="checkbox"/>	Application Fee Wireline	CONNECTICUT LIGHT&POWER	CHARTER COMMUNICATIONS	150	50	1
<input type="checkbox"/>	Application Fee Wireline	FRONTIER (AT&T - CT)	CHARTER COMMUNICATIONS	150	50	1
<input type="checkbox"/>	Make-Ready Billable Work	FRONTIER (AT&T - CT)	CHARTER COMMUNICATIONS	250	0	0

## page walkthrough

- ① The attachments are now ready for inspection. The SPA Team is auto-assigned the conversation.
- ② Once inspected, the SPA Team will change the status, either passing or failing the inspection by clicking the “I want to...” button, then selecting “Change Status...”.

Attacher

SPA Team



## page walkthrough

- ① If the Inspection is passed, select “Pass Inspection” to move the conversation forward.
- ② If the Inspection failed, select “Fail Inspection” to send the conversation to a “Corrections Needed” Status to have the attacher fix the work.
- ③ Click “Save” to move the conversation forward.

1

2

3

4

alden ONE Conversation temporary attachment in Type

CLP Admin CONNECTICUT LIGHT&POWER

Assigned To: SinglePoleAdministration@eversource.com

746126 TEST-Eversource Permit to ...

Status: Corrections Needed

Status Expires On: n/a

Wrap Text

Assets

Notes

Documents

Photos

Contacts & Companies

Related Conversations

History

Detailed History

Poles (1)

expand top 10

Select Items

Hide Poles

Owner Name	Custodian	Telco No	Power No	Loc
FRONTIER/CONNECTICUT LIGHT&P	FRONTIER (AT&T - CT)		486	CT

Billable (3)

Select Items

Hide Billable

Description	Payable To	Payer	Fixed Fee	Unit Price	Qty
Application Fee Wireline	CONNECTICUT LIGHT&POWER	CHARTER COMMUNICATIONS	150	50	1
Application Fee Wireline	FRONTIER (AT&T - CT)	CHARTER COMMUNICATIONS	150	50	1
Make-Ready Billable Work	FRONTIER (AT&T - CT)	CHARTER COMMUNICATIONS	250	0	0

I want to...

- Change the Status and/or Assignment
- Add Assets
- Edit Assets
- Clone
- Change Parent Conversation
- Remove Parent Conversation
- Print
- Send an Email
- Export
- Get Help on This Conversation Type

## page walkthrough

- ① The conversation reached this state because the SPA Team failed the inspection of the attachments.
- ② It is up to the Attacher to make corrections on the attachments and send it back to the SPA Team for Inspection again.
- ③ **Attachers:** look in the Notes section to see if the SPA Team left a reason for the failure.
- ④ Once fixed, send the conversation back to the SPA Team by using the "I want to..." button and selecting "Change status..."

SPA Team

Attacher

The screenshot displays the 'Change Status and/or Assign Conversation' dialog box in the aldenONE system. The dialog is overlaid on a conversation list. The 'Select an Action' section contains three options: 'Cancel', 'Corrections Made' (which is highlighted with a blue bar and a red circle containing the number '1'), and 'Undo (Fail Inspection)'. The 'Add Note' section has a text input field. The 'Assign Conversation' section features a search bar and a list of users: 'Charter User' (CHARTER COMMUNICATIONS, charteruser@nomail.com), 'Frontier3PA Administrator' (FRONTIER (AT&T - CT), CT.Structure.Access@ftr.com), and 'Single Pole Administration' (CONNECTICUT LIGHT&POWER, SinglePoleAdministration@eversource.com). The 'Single Pole Administration' user is highlighted with a blue bar and a red circle containing the number '2'. At the bottom of the dialog are 'Cancel' and 'Save' buttons.

## page walkthrough

- ① If the corrections were made, notify the SPA Team by sending the conversation back to them.
- ② Click "Save" to move the conversation forward.

The screenshot displays the Alden ONE software interface. At the top, the status is 'Posting' and the conversation is titled '746126 TEST-Eversource Permit to ...'. The main content area shows a list of messages from 'system ALDEN SYSTEMS, INC.'. A dropdown menu is open over the first message, with the option 'Change the Status and/or Assignment' highlighted. Two callout boxes with numbers 1 and 2 are overlaid on the interface. Callout 1 points to the 'Posting' status in the top left. Callout 2 points to the 'Change the Status and/or Assignment' option in the dropdown menu.

## page walkthrough

- ① The attachments are now ready to be referenced with billing and the conversation is in Posting.
- ② Once referenced, posting is either marked complete, a refund is due to the attacher, or additional payment is required from the attacher. Click “Change” to move the conversation forward.



The screenshot displays the 'Change Status and/or Assign Conversation' dialog box in the aldenONE system. The dialog is overlaid on a conversation list. The background conversation has a status of 'Posting' and is titled 'TEST-Eversource Permit to ...'. The dialog box contains the following sections:

- Select an Action:** A list of actions with radio buttons: 'Additional Payment Due', 'Posting Complete' (highlighted with callout 1), 'Refund Due' (highlighted with callout 2), and 'Undo (Pass In)'. Callout 3 points to the 'Add Note' field below this section.
- Add Note:** A text input field.
- Assign Conversation:** A search field 'Add contact and assign' with a dropdown menu showing three contacts:
  - Charter User: CHARTER COMMUNICATIONS, charteruser@nomail.com
  - Frontier3PA Administrator: FRONTIER (AT&T - CT), CT.Structure.Access@ftr.com
  - Single Pole Administration: CONNECTICUT LIGHT&POWER, SinglePoleAdministration@eversource.com (highlighted with callout 1)
- Buttons:** 'Cancel' and 'Save' (highlighted with callout 4).

## page walkthrough

- ① If the billing was correct, select "Posting Complete" to move the conversation forward.
- ② If the Attacher paid too much, select "Refund Due."
- ③ If the Attacher did not pay enough, select "Additional Payment Due."
- ④ Click "Save" to move the conversation forward.

The screenshot shows the 'alden ONE' interface for a conversation. At the top, the status is 'Complete' and the assigned user is 'SinglePoleAdministration@eversource.com'. The conversation title is '746126 TEST-Eversource Permit to ...'. The left sidebar shows navigation options like 'Header', 'Assets', 'Notes', 'Documents', 'Photos', 'Contacts & Companies', 'Related Conversations', 'History', and 'Detailed History'. The main content area displays two system messages from 'ALDEN SYSTEMS, INC.': one from 3/25/19 regarding a return to applicant and another from 3/13/19 about a StateMachine conversion.

## page walkthrough

- ① The conversation is now Complete.