

The screenshot shows the 'alden ONE' interface for a 'Permit to Attach Conversation'. The form is titled '746083 TEST-Connecticut Permit to...'. The status is 'Created'. The form includes the following fields:

- Title: Test Permit to Attach for Documentation
- Description: A PTA Training Exercise
- Location: [Empty]
- State: CT
- Application Type: Wireline
- Bonding Work: [Empty]
- Permitting Company: COMCAST - CT
- Due Date: month/day/year
- Applicant Job Number: [Empty]

A red asterisk is next to the Bonding Work field, indicating it is a required field. A 'Save Changes' button is located at the bottom right of the form. A blue callout box with the number '1' points to the Description field, and another blue callout box with the number '2' points to the Save Changes button.

page walkthrough

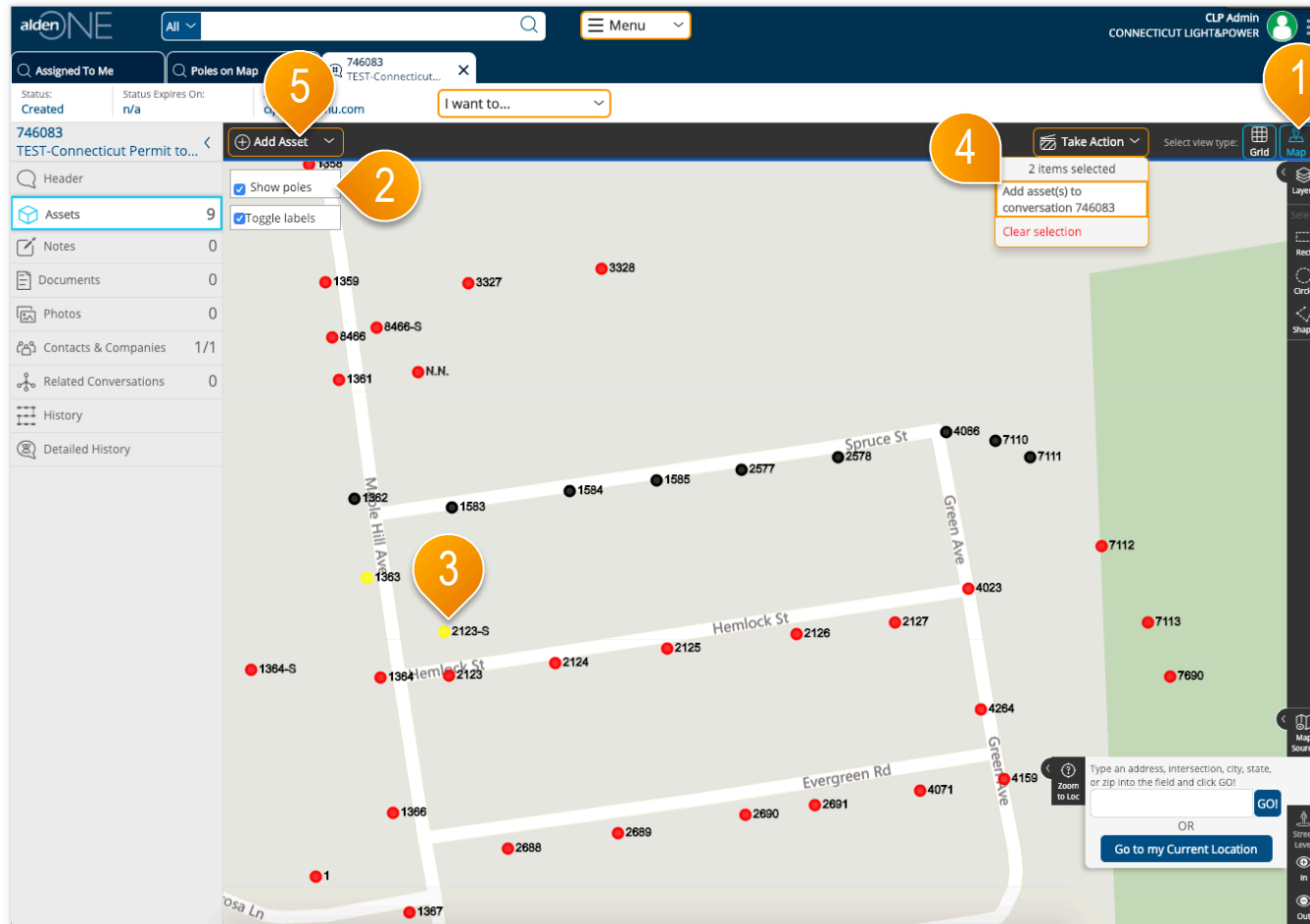
- ① The first step in a newly created conversation is to fill in the required fields. Required fields are marked by a red outline and an asterisk.
- ② Once all required fields are filled in with the appropriate information, click "Save Changes" on the bottom right of the screen.

Attacher's Responsibility

The screenshot displays the Alden ONE software interface. At the top, there is a navigation bar with the 'alden ONE' logo, a search bar, and a 'Menu' button. Below the navigation bar, there are filters for 'Assigned To Me' and 'Poles on Map'. The main content area shows a table of assets with columns for Owner Name, Custodian, Pole-Tag, and Telco No. A 'Take Action' dropdown menu is open over the table, showing options like 'Line edit asset(s)', 'Form edit asset(s)', 'Remove asset(s)', 'Add Proposed Attachment to asset(s)', 'Show Poles In Jrm', 'Create a child conversation', and 'Clear selection'. Four numbered callouts (1, 2, 3, 4) highlight key elements: 1 points to the 'Assets' tab, 2 points to the 'Select Items' dropdown, 3 points to the 'Take Action' menu, and 4 points to the 'Assets' tab in the top navigation bar.

page walkthrough

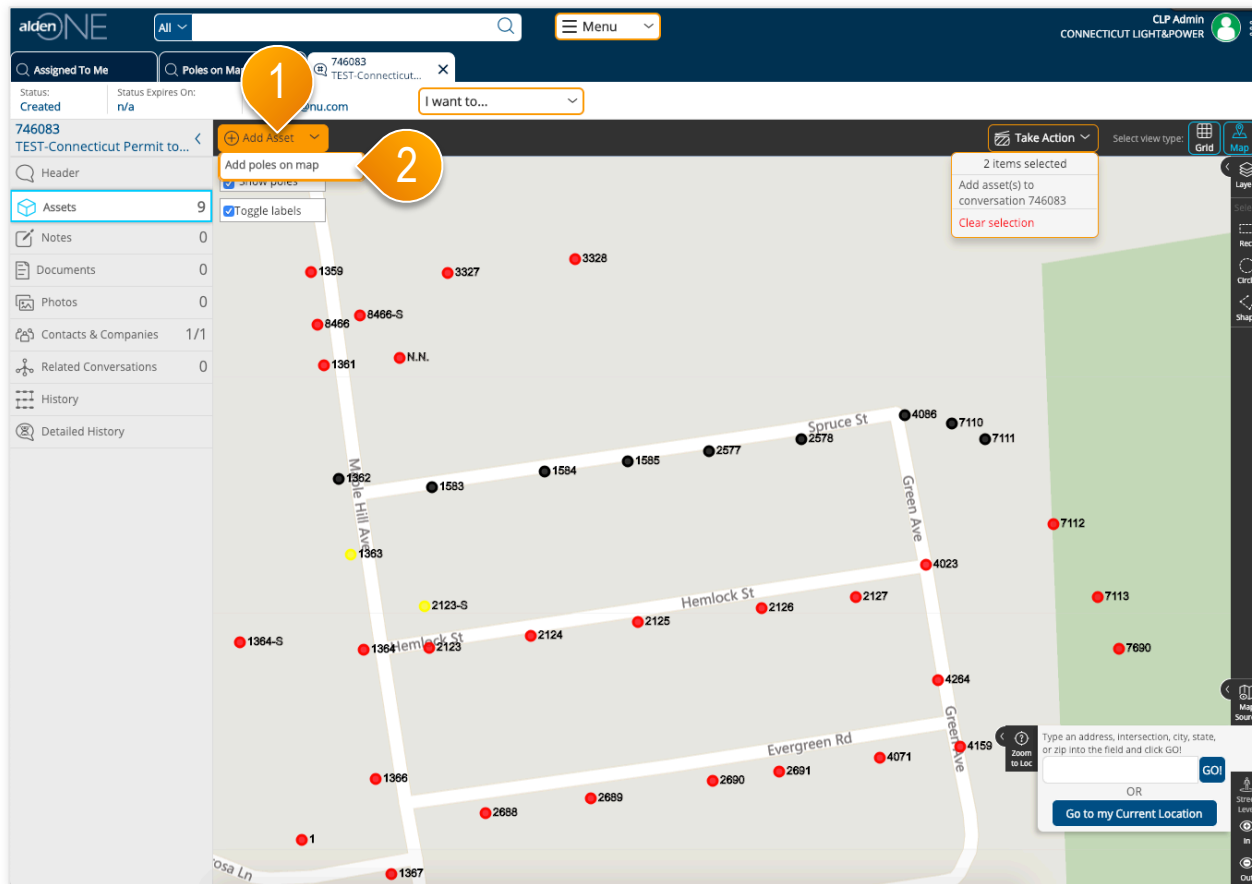
- ① Once all the required fields in the “Header” section are filled and saved, click the “Assets” tab.
- ② To add proposed attachments, select all poles one by one in the grid or use the dropdown menu to “Select all.”
- ③ Once selected, use the “Take Action” menu to “Add proposed attachments.”
- ④ On the next page, you can see how to do this on the map view instead of the grid view.



page walkthrough

- ① To add more assets (already in Alden One) to the conversation, make sure you are on the Map view.
- ② Click the “Show poles” checkbox to view poles in the area. See the next slide for adding nearby poles to this conversation.
- ③ Select more poles by clicking on the ones that need to be added to this conversation.
- ④ Add the selected poles to the conversation here.
- ⑤ If you know a pole exists but cannot see it on the map of available poles after clicking “Show Poles,” **you can add poles that are NOT in Alden One®**, by clicking the “Add asset” dropdown here and follow the steps on screen. See the next screen for more information.

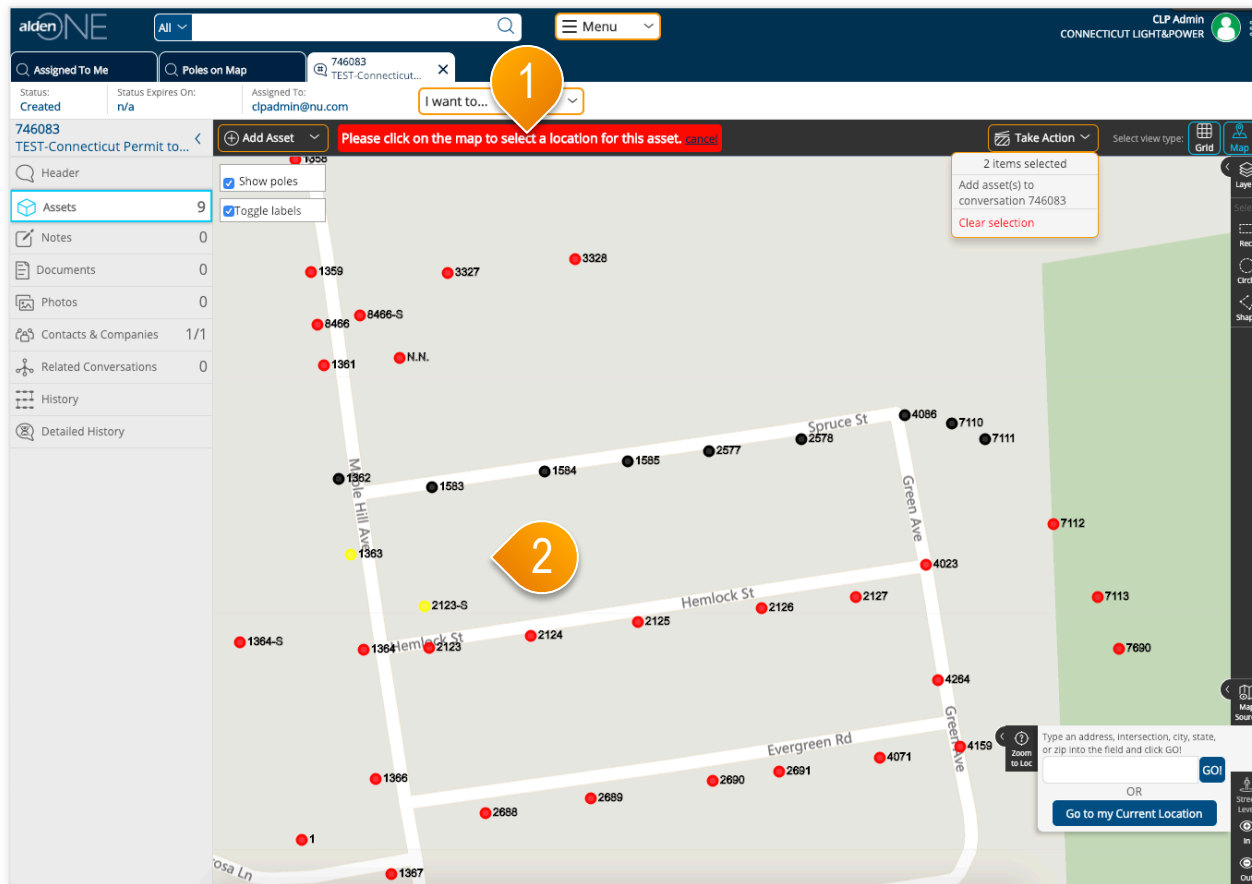
Attacher’s Responsibility



Attacher's Responsibility

page walkthrough

- ① To add an asset in the field that exists but is not shown currently shown in Alden One, you can add it using the "Add Asset" dropdown here.
- ② Click "Add Pole on Map."



Attacher's Responsibility

page walkthrough

- ① A prompt will be displayed that will tell you to click anywhere on the map to drop the pole.
- ② Click the place on the map where the pole should be marked.

add asset

adding new pole to conversation.

Comment

owner name *

custodian *

pole tag

telco no

power no

location

height

class

material type

date placed

usage

address

city

state

zip code

latitude

longitude

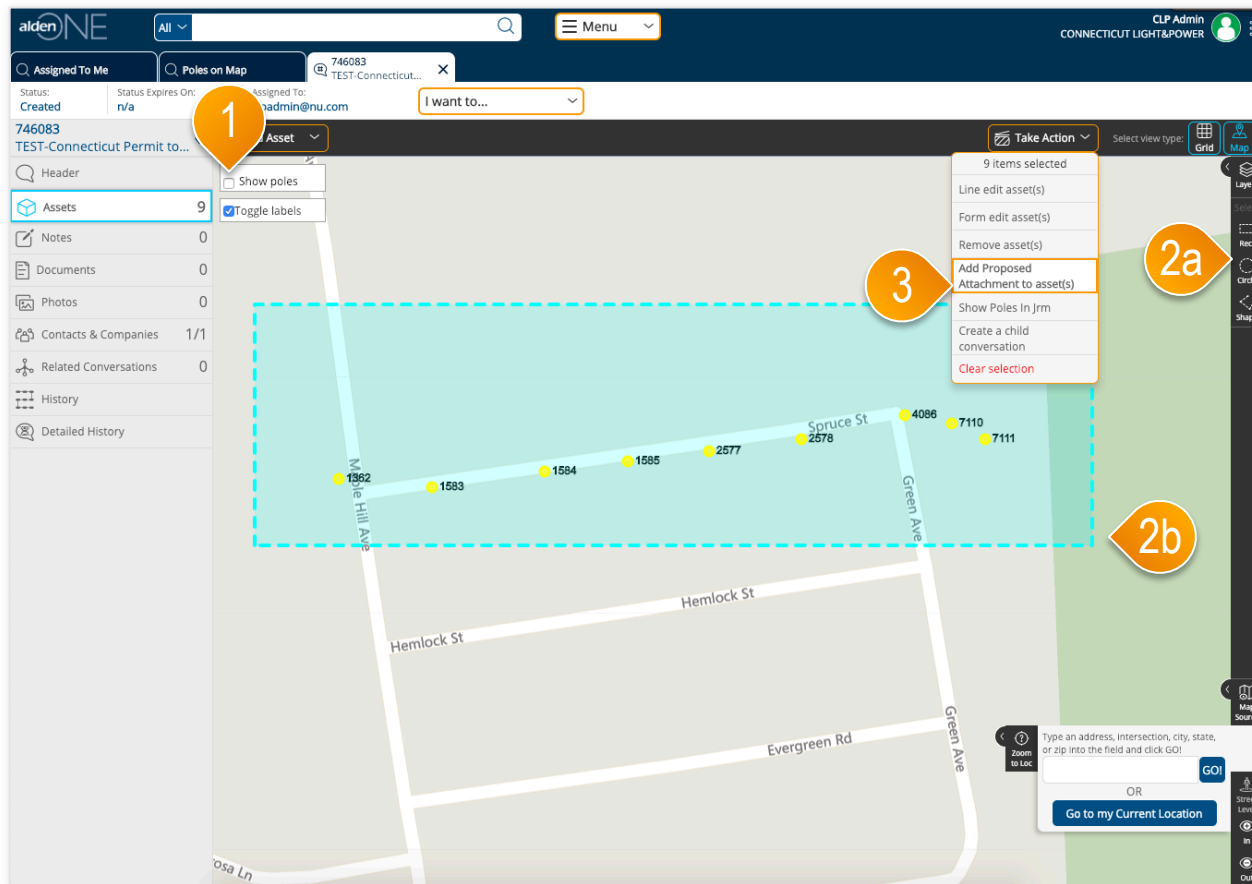
owner confirmed *

cancel save

page walkthrough

- ① A dialog box will appear. Fill in the required fields and any other fields you have the information for.
- ② Click "Save." The pole is now added to the conversation.

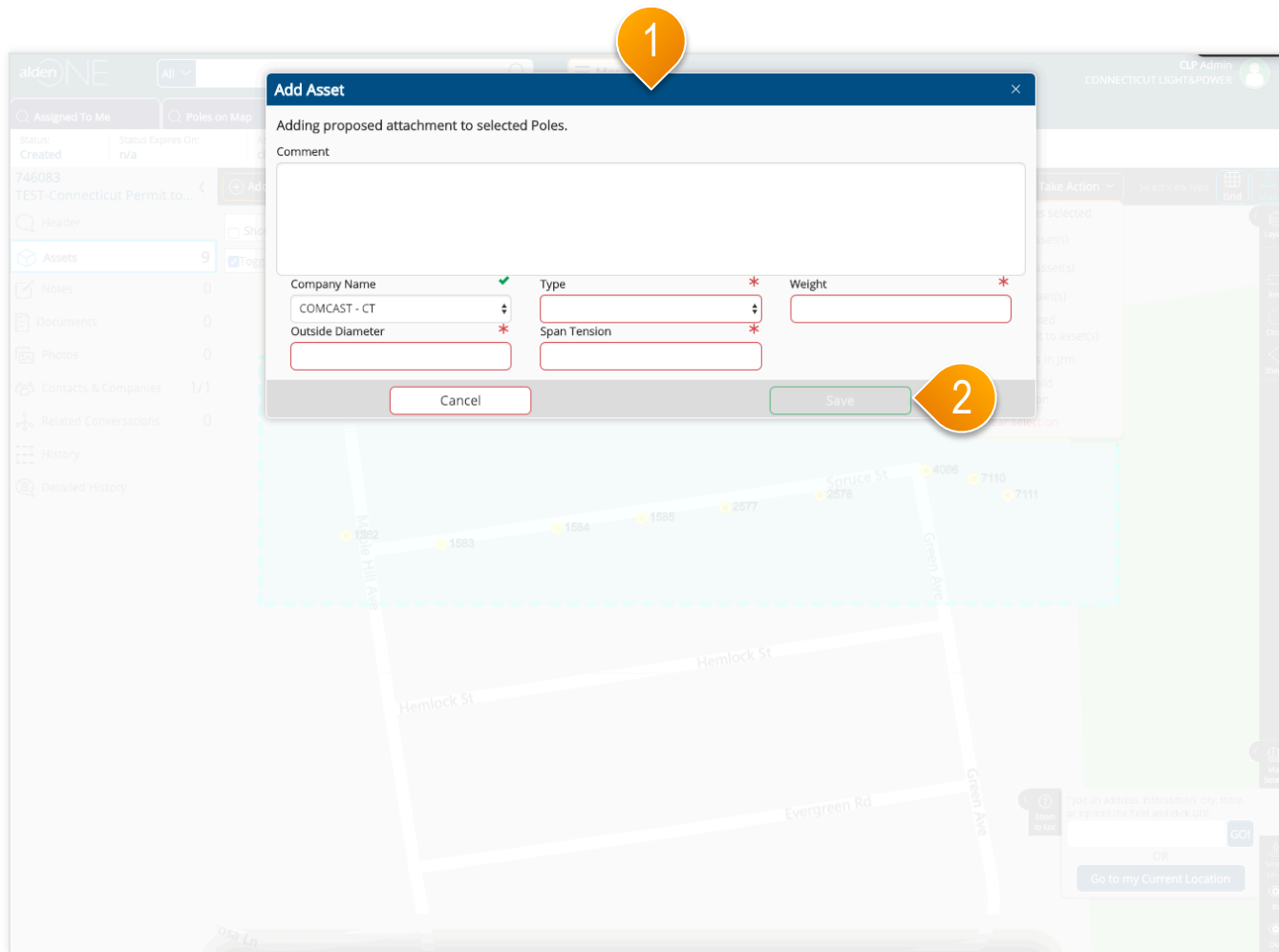
NOTE: If you have already added your proposed attachments to the other poles on this conversation, make sure you add your proposed attachments to this pole as well. Follow the steps in the "Adding a Proposed Attachment" walkthrough.



Attacher's Responsibility

page walkthrough

- ① Turn off other poles by unchecking "Show poles."
- ② Select all the poles on the conversation by choosing the draw tool (2a), then drawing a shape around them (2b).
- ③ Click "Add proposed attachments."



page walkthrough

- 1 Fill in all required fields to be able to save the changes.
- 2 Once the required fields are filled, click "Save."

Attacher's Responsibility

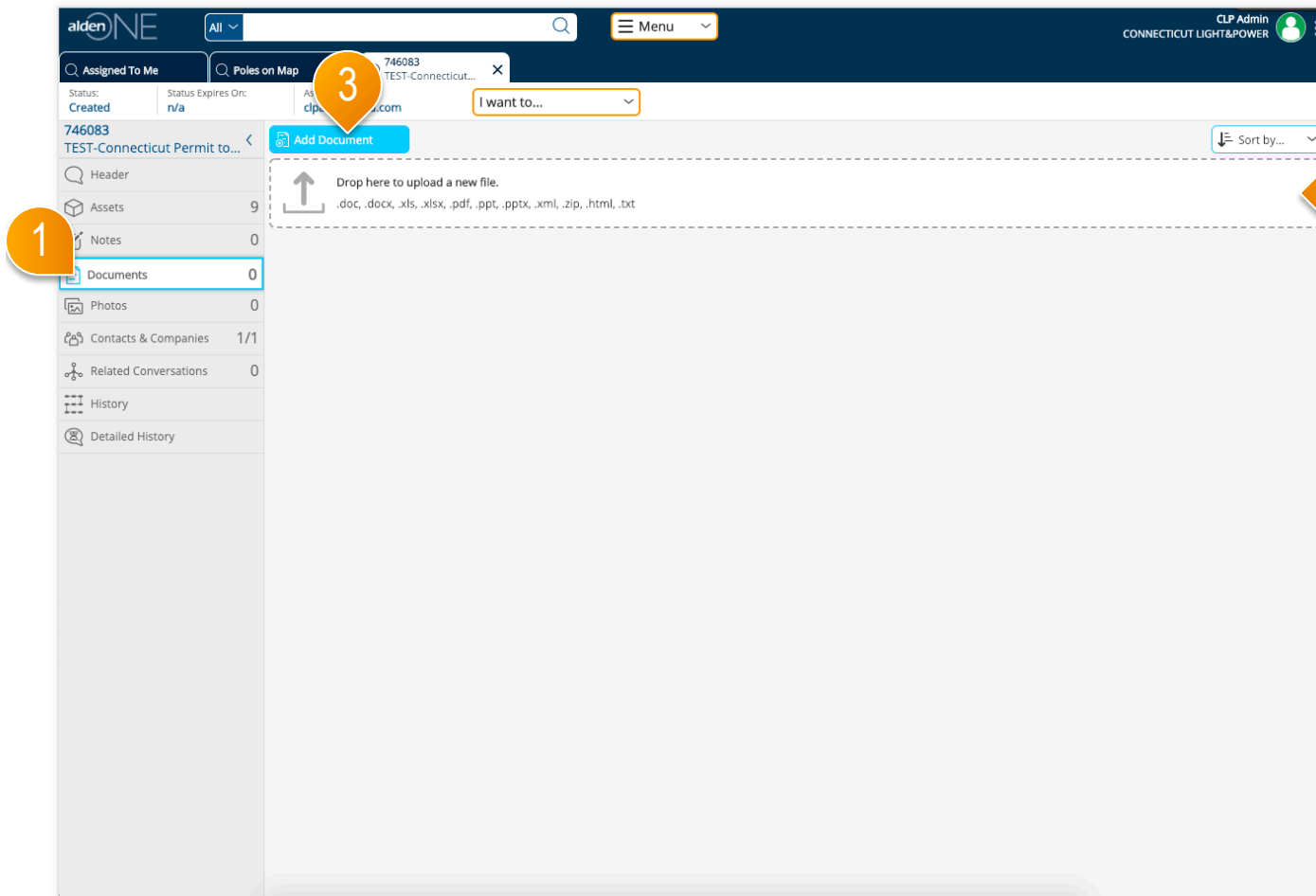
The screenshot shows the aldenONE interface for a permit conversation. The top navigation bar includes the aldenONE logo, a search bar, a menu, and user information (CLP Admin, CONNECTICUT LIGHT&POWER). Below the navigation bar, there are tabs for 'Assigned To Me' and 'Poles on Map'. The main content area is titled '746083 TEST-Connecticut Permit to...' and shows a list of poles. The first pole is 'FRONTIER/CONNECTICUT LIGHT&POWER FRONTIER (AT&T - CT)' with power number 1362. It has a 'Proposed Attachment (1)' section with a 'Show/Hide Columns' dropdown and a table of attachment details. The table has columns for Company Name, Type, Weight, Outside Diameter, and Span Tension. The first row shows 'COMCAST - CT' with Type 'Communication Main Line', Weight 5, Outside Diameter 3, and Span Tension 100. Similar information is shown for the other poles in the list. Two callout boxes with numbers 1 and 2 highlight the 'Show/Hide Columns' dropdown and the attachment table respectively.

Company Name	Type	Weight	Outside Diameter	Span Tension
COMCAST - CT	Communication Main Line	5	3	100

page walkthrough

- ① In the grid view of the Assets tab, click the expand button next to each pole to view the proposed attachment(s).
- ② Under each of the poles on this conversation, there is now a proposed attachment.

Attacher's Responsibility



page walkthrough

- ① In your Permit to Attach conversations, there will be documentation that you are required by the owning company to upload. To upload a document to any conversation, go to the Documents tab by either clicking the tab or scrolling through the conversation.
- ② To add a document, drag one from your desktop or search window into the dotted drop area here.
- ③ Alternatively, you can click "Add Document" to search for the document on your computer or device.

Please see Appendix for samples of required documents.

The screenshot displays the aldenONE interface for a conversation titled "746083 TEST-Connecticut Permit to...". The interface is divided into several sections:

- 1**: The "Assets" tab is selected in the left sidebar.
- 2**: The "Show/Hide Columns" button is highlighted in the context menu.
- 3**: The "I want to..." menu is open, showing options like "Change the Status and/or Assignment".
- 4**: The status bar at the top of the main content area is highlighted.

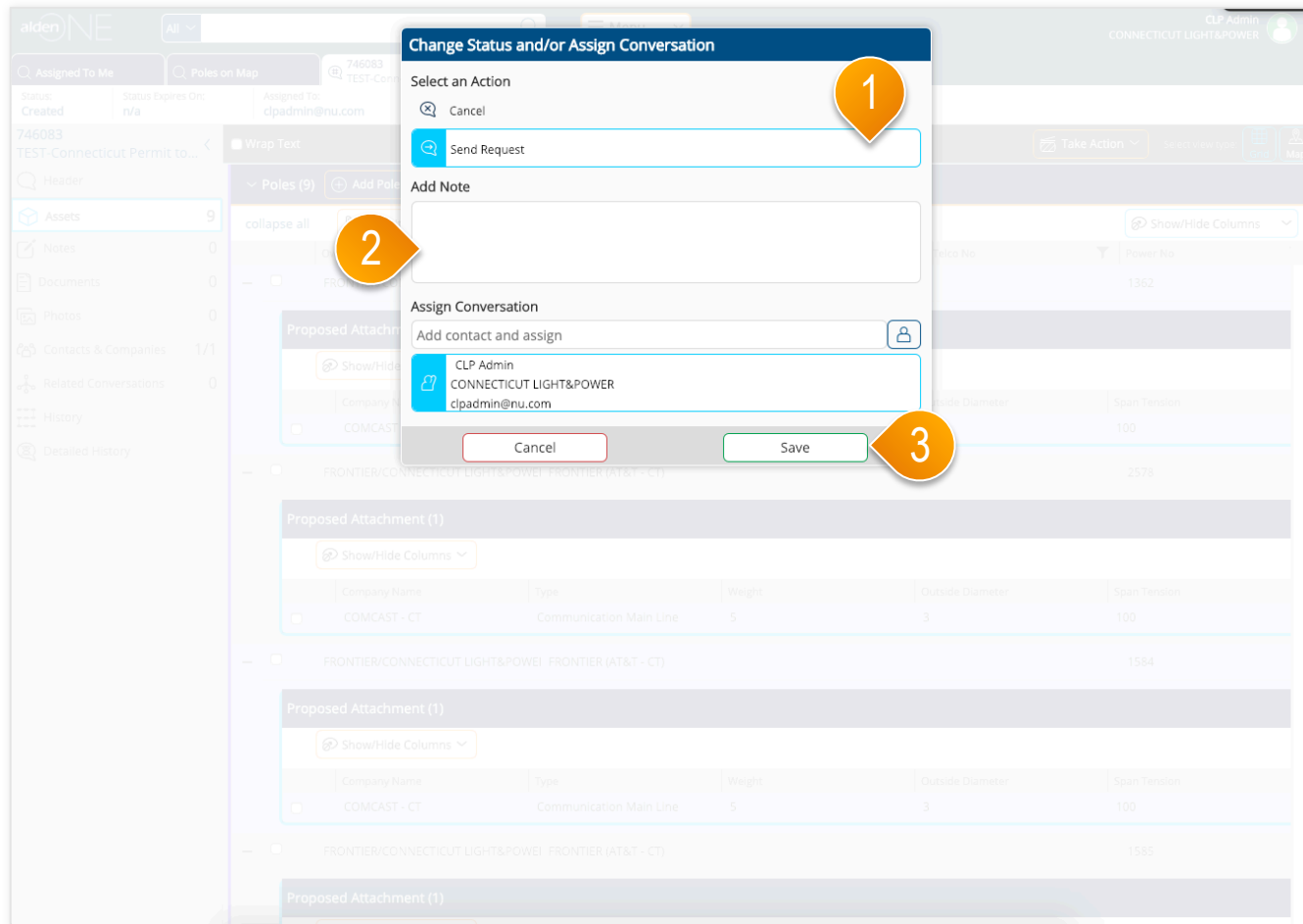
The main content area shows a table of poles and attachments. The table has columns for "Company Name", "Type", "Weight", "Outside Diameter", and "Span Tension". The data rows are as follows:

Company Name	Type	Weight	Outside Diameter	Span Tension
COMCAST - CT	Communication Main Line	5	3	100
FRONTIER/CONNECTICUT LIGHT&POWER	FRONTIER (AT&T - CT)			2578
COMCAST - CT	Communication Main Line	5	3	100
FRONTIER/CONNECTICUT LIGHT&POWER	FRONTIER (AT&T - CT)			1584
COMCAST - CT	Communication Main Line	5	3	100
FRONTIER/CONNECTICUT LIGHT&POWER	FRONTIER (AT&T - CT)			1585

Attacher's Responsibility

page walkthrough

- ① The proposed attachments can be viewed under the Assets tab below the Poles.
- ② Now that the proposed attachments are added, the Conversation state can be changed and sent to the SPA Team.
- ③ Click the "I want to..." button and select "Change the Status and/or assignment" here to move the conversation forward.
- ④ You can also click in the status bar to bring up the change status dialog.



page walkthrough

- 1 Click "Send Request."
- 2 Add a note, if you wish. This step is not required but can be helpful if you need to add additional information for the pole owner. It will be saved in the Notes section of the conversation.
- 3 Click "Save" to submit the application.