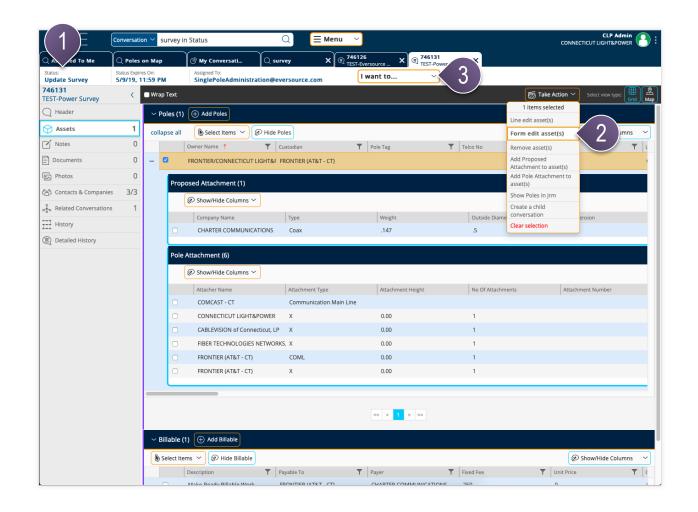
## alden NE Power Survey: **Update Survey** – What do I do now?



## page walkthrough

- ① The status is in "Update Survey."
- ② Make the necessary changes to the assets on the conversation by selecting them in the grid and using the "Edit" buttons.
- ③ Click "I want to..." then select "Change Status."

SPA Team's Responsibility

## alden NE Power Survey: Update Survey – What do I do now?

				status/assign				
			select an action					
						•	1	
				undo (update survey re		9		
				add note				
				assign conversation				
	owner name owner confirmed add contact and assign							
				Eversource SPA CONNECTICUT LIGHT&PO	VER			
				Karin ContractMgmt ALDEN SYSTEMS, INC.				
				Comcast Contact	Comcast Contact			
				Frontier Admin				
				FRONTIER (AT&T - CT)			create a child conversation	
				cancel	J	save	Clear selection	

## page walkthrough

- Select "Survey Results Updated" to move the conversation back to either "Make-Ready Costs Needed" (if billable work is identified) or "SPA Review" (if no billable work is needed).
  Note: The existing billable will be either updated or deleted, based on the changes made.
- 2 Click "Save" to move the conversation forward.

SPA Team's Responsibility