

aldenONE Homepage - Overview

The screenshot shows the aldenONE homepage interface. The top navigation bar includes the aldenONE logo, a search bar, a 'Menu' dropdown, and user information for 'CTL Admin CENTURYLINK'. The main content area is divided into a left sidebar and a central table. The sidebar contains search filters for 'Assigned To Me', 'Assets Searched', and 'Conversation Filters'. The central table displays a list of conversations with columns for Conversation #, Type, Last Update, Title, Initiated By, and Status. Callouts 1 through 6b point to various UI elements: 1 (Search bar), 2a (Table column headers), 2b (Conversation Filters), 3 (View toggle buttons), 4a (Search bar), 4b (Assets Searched filters), 5 (Menu dropdown), and 6 (User profile).

Conversation #	Type	Last Update	Title	Initiated By	Status
746037	TEST-CTL Transfer Notice	2/4/2019	test	ctladmin@centurylink.com	Initial
746029	TEST-CTL Field Inspection	1/29/2019	test	ctladmin@centurylink.com	Initial
	TEST-CTL Field Inspection	1/29/2019	test	ctladmin@centurylink.com	Initial
	TEST-CTL Transfer Notice	1/29/2019	test	ctladmin@centurylink.com	Initial
746020	TEST-CTL Field Inspection	1/29/2019	test	ctladmin@centurylink.com	Review Overdue
746016	TEST-CTL Transfer Notice	1/16/2019	test	ctladmin@centurylink.com	Initial
746015	TEST-CTL Pole Correction	1/29/2019	test	ctladmin@centurylink.com	Overdue
736010	TEST-CTL Field Inspection	1/14/2019	test	ctladmin@centurylink.com	Initial
735993	TEST-CTL Field Inspection	1/12/2019	test	ctladmin@centurylink.com	Initial
735989	TEST-CTL Field Inspection	1/14/2019	test	ctladmin@centurylink.com	Fielding Overdue
735851	TEST-CTL Field Inspection	11/8/2018	test	ctladmin@centurylink.com	Ready For Field Ins

page walkthrough

- ① Your home screen is set to your Conversations Assigned to You, but this can be changed.
- ② From the top right, you can Apply filters on your data from the column headers (2a) or from the filters panel (2b).
- ③ Change the view type of your results by toggling between Grid and Map views.
- ④ To view your Saved Searches and Quick Views, click into the search bar. You can also type in search terms here, or change the context of the search to only return a specific asset type here (4b).
- ⑤ To create conversations, run reports, and other actions, use the Menu.
- ⑥ To change your user settings, access the help page, give feedback, and/or logout, use the User Menu.