Release Notes 18.4.1

Walkthrough of Improvements for this release of Alden One.

page walkthrough

① Alden One runs best on an up-to-date browser. We suggest using Chrome, Safari, or Firefox.

② We no longer recommend using Internet Explorer because IE has known speed issues that are not being fixed as IE is no longer supported by Microsoft. If you are forced to use Internet Explorer by your organization, see the next page for a recommendation that should help with some known issues.

③ We recommend using Google Chrome.

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1 Internet Options

General | Security | Privacy | Content | Connections | Programs | **Advanced**

Settings

2 Accelerated graphics
- ☑ Use software rendering instead of GPU rendering*
- Accessibility
  - ☐ Always expand ALT text for images
  - ☐ Enable Caret Browsing for new windows and tabs
  - ☐ Move system caret with focus/selection changes
  - ☐ Play system sounds
  - ☐ Reset text size to medium for new windows and tabs
  - ☐ Reset zoom level for new windows and tabs
- Browsing
  - ☐ Always record developer console messages
  - ☐ Close unused folders in History and Favorites*
  - ☑ Disable script debugging (Internet Explorer)
  - ☑ Disable script debugging (Other)

*Takes effect after you restart your computer

Restore advanced settings

Reset Internet Explorer settings

Resets Internet Explorer's settings to their default condition.

Reset...

You should only use this if your browser is in an unusable state.

OK | Cancel | Apply

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① If Internet Explorer is your only available choice for browsers, go to your Internet Options in IE.

② Go to "Accelerated Graphics" and make sure the box is checked for "Use software rendering instead of GPU rendering."

Changes to Your Home Screen

page walkthrough

① All of your actions are now in the Main menu, giving you more room on your homepage to view your data.

② Your quick searches, like assigned to me, my conversations, etc. are now in your search bar. Saved Views will also be available here. Click in the search bar to view your searches.

③ The search grid in the latest release is now the same as the normal search grid. All the functionality of a search is available right from your home screen.

④ Change the filters on your search from either the filters panel (**4a**), or by clicking the filter in the header row of the grid (**4b**).

⑤ Your User Administration actions are now all housed in a dropdown menu here. This is where you can access your user settings, change your password, access training documents, give feedback about Alden One, report bugs, and log out of the application.

⑥ There is now a tab on your homepage for a Pole Search. You can remove this tab or add others from the "Menu" button (directions provided later in this document).

Picking Your Default View(s) for Your Home Screen

alden ONE

page walkthrough

① You can now easily select the Saved View you would like to display each time you log in to Alden One. To do this, click into the search bar.

② Your views are split into Quick Views and Saved Views.

③ Use the pin icon to have that View open each time you log in. In this example, "Poles on Map Search" and "Assigned to Me" are pinned, so they will open each time this user logs in.

④ The filled star is the view currently set as your homepage, in this example, "Assigned To Me." Click any of the stars to set that view to your homepage in Alden One.

⑤ Click the "X" to delete a saved search.

⑥ **NOTE:** Your default Saved View does not have to be a saved search. Your dashboard views will also be available here and can be used as your default.

"Pinning" an Action
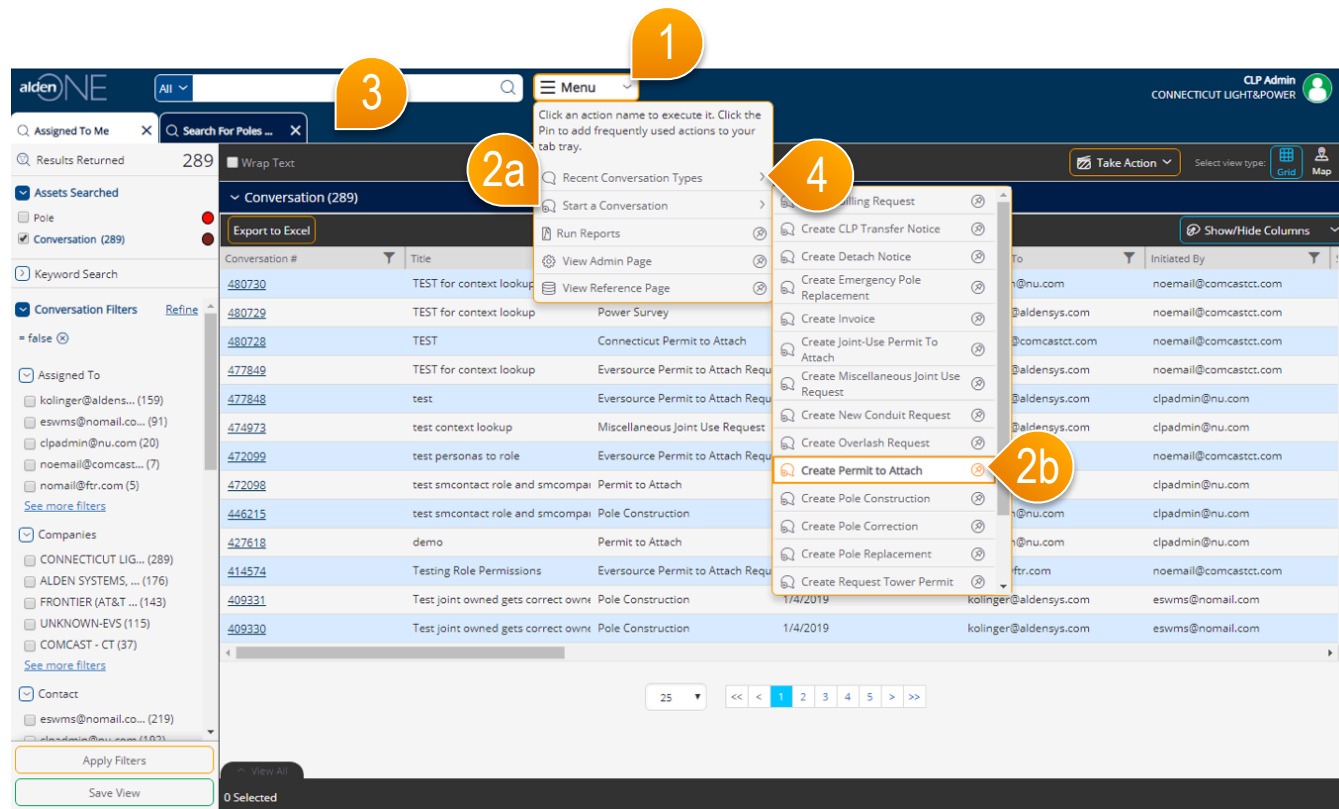
① Do you have common tasks in Alden One that you would like to access with one click? Now you can with "Pinning." To do this, click on the Menu.

② If you commonly create a Conversation such as "Permit to Attach", find it in the dropdown of Conversation types (**2a**). Click the "Pin" icon to the right to create a tab on your homepage for this action. You can pin any action that has a "Pin" icon (**2b**).

③ The tab will appear here, once pinned. Any time you log in with this device, this tab will be available to you.

④ The 5 most recent Conversations you have created will be available here in "Recent Conversation Types."

Filtering Search Results

Show/Hide Columns – Custom Attributes

① Custom attributes are now able to be viewed in the grid. To view custom attributes, click "Show/Hide Columns."

② Find the custom attribute(s) you'd like to show and click them to show the column(s). By default, custom attributes will be hidden from your grid view.

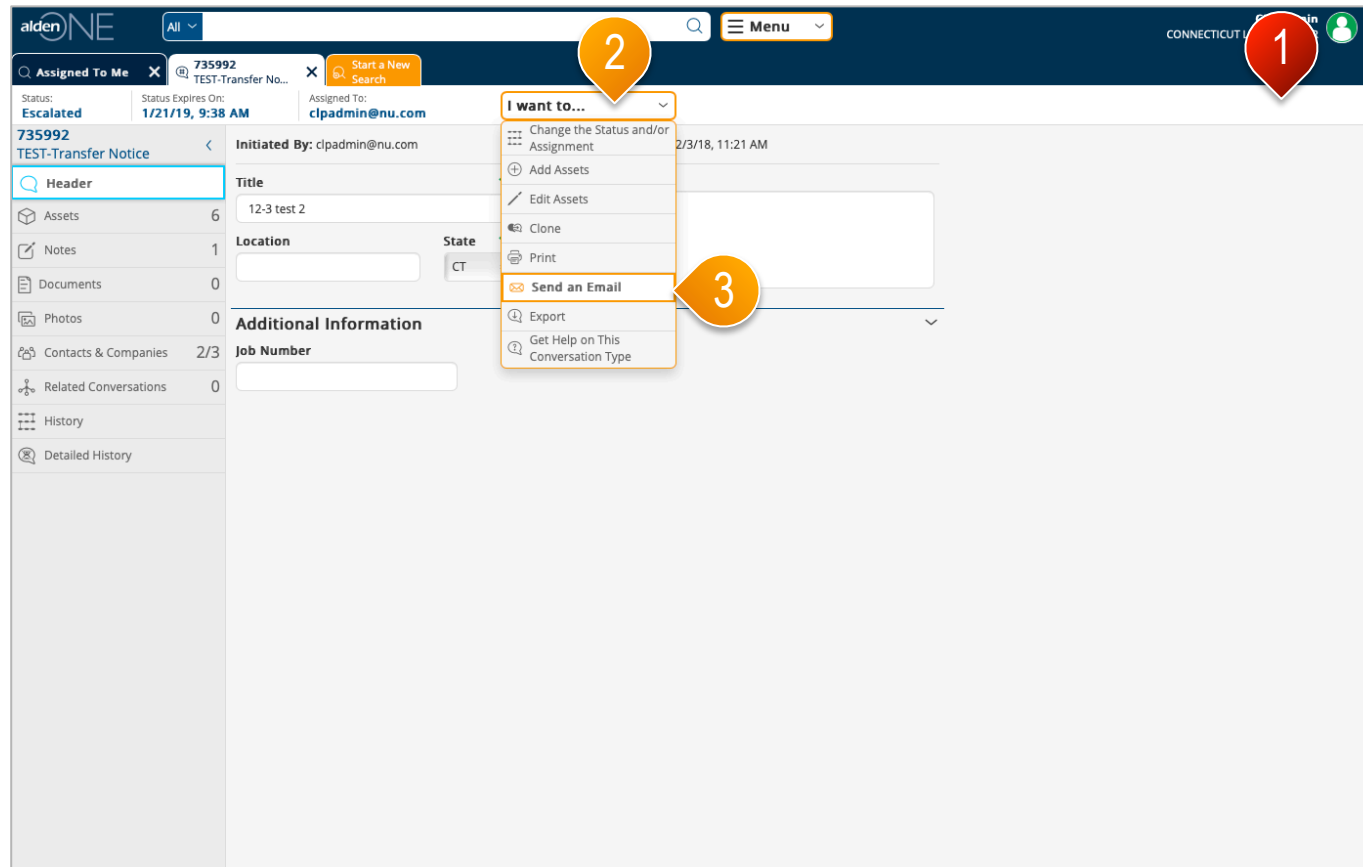③ Once shown, those columns can be filtered like your other columns.

Refining Filters
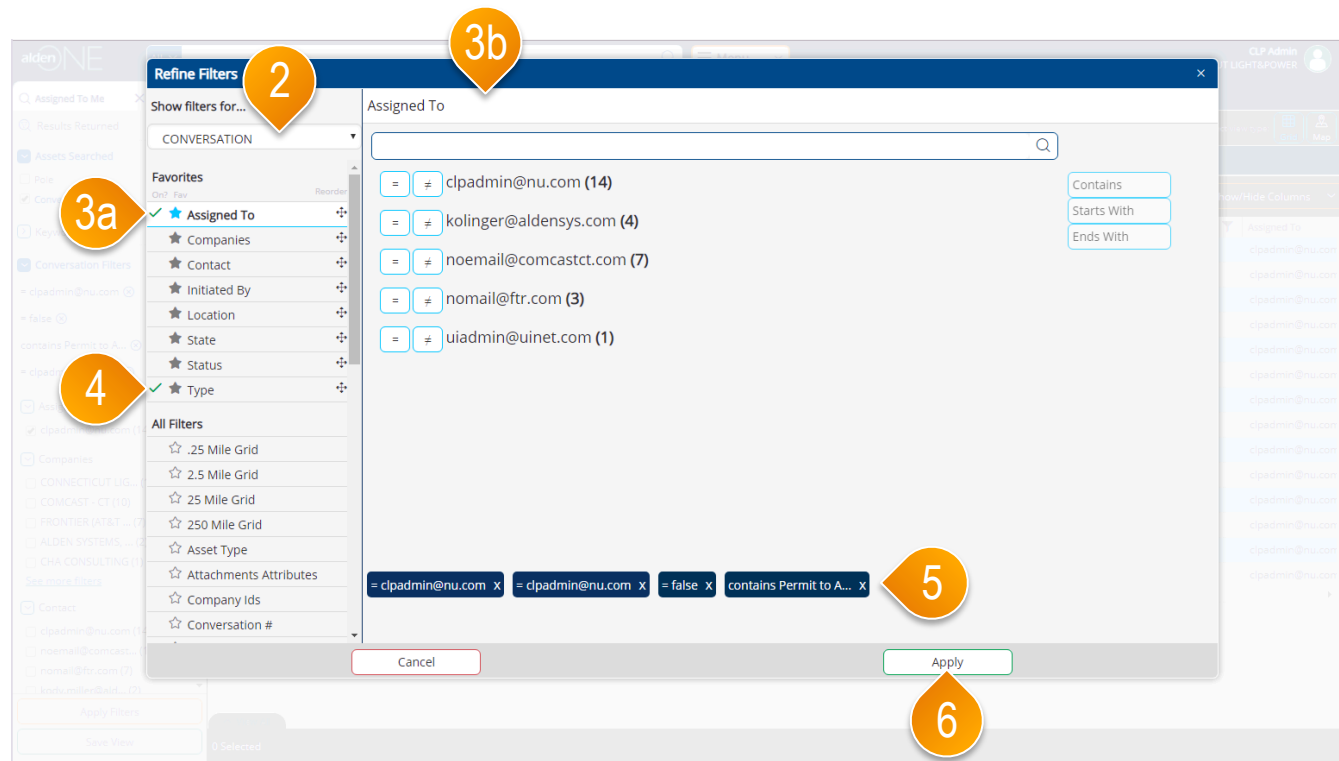
① The Refine dialog has been enhanced in this release. From the Filter panel on a search, you can click "Refine" to bring up this dialog for more control over your search filters.

② Select the asset type you'd like to refine the search for here.

③ The filter that is open for editing is highlighted and underlined by a blue line (**3a**). The area to make changes to the filter is here (**3b**).

④ Any applied filter has a check by it. This means that at least one filter has been applied in this category.

⑤ Your breadcrumbs of applied filters are available here.

⑥ When all new filters have been selected, click "Apply" here to apply all your changes at once.

Conversations – Header Area

Conversations – Actions (Print, Remind, Export, Help)

page walkthrough

① To clear up the user interface and remove clutter, we moved all the conversation actions to the "I want to…" menu. In an upcoming release, we will give the user the option to pin conversation actions to this area, but this feature is still under construction.

② To view the conversation actions, open the "I want to…" menu.

③ Choose any action.

Conversations – Giving Read-Only Access

① To restrict a user's (or company's) access to a conversation, go to the Contacts and Companies section on the conversation.

② Find the user or company and check the "Read Only?" box. This will limit the user or company to Read-Only access. These users **will be able** to add documents, photos, notes **but not** make any changes to information on the conversation or its assets.