

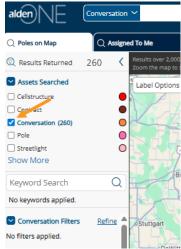
## **Create Map View of Poles by Conversation Status**

These steps are to help you search for poles that are on conversations in a particular status so that you can see all poles that are in that status. If you only sort Conversations by Status, you'll only see the first pole on the Conversation on the map. By following these steps to first search by conversation and filter the status, saving this search, and then searching by poles and linking the Saved search, you can see all poles on the map and not just the first pole from the conversation.

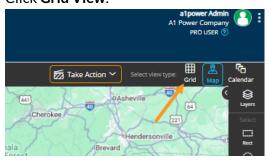
## Step 1 Conversation Search by Status

Follow the steps below to create a Saved View for a Conversation Status:

- 1. Log in to Alden ONE.
- 2. Execute a Conversation search where the status = Pull Pole (or whatever you want as the conversation criteria).
  - a. From the **Poles on Map** view, select only the **Conversation** asset.

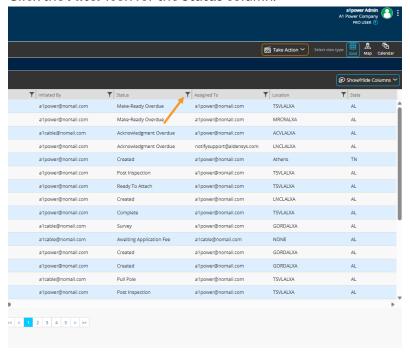


b. Click Grid View.

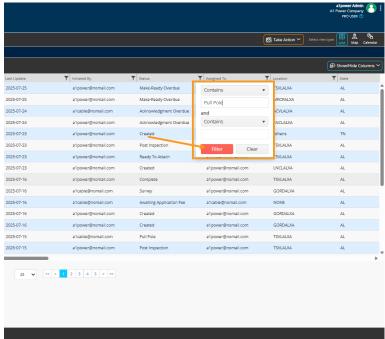




c. Click the Filter icon for the Status column.



d. Leave the selection on **Contains**, and in the text entry field, type **Pull Pole** (or another status), then click **Filter**.



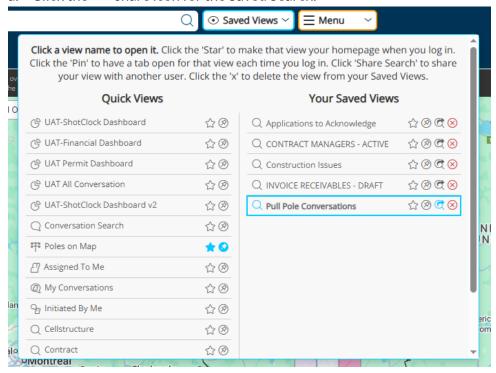
3. Follow steps 6-8 of the <u>Save Views</u> 1-pager.

NOTE: You must save this search (which creates a Saved View) so that you can select



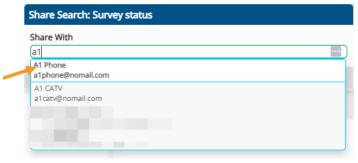
the Saved View from the **Where** options when you execute the steps for <u>Pole Search by Status.</u>

- 4. **OPTIONAL:** Share the **Saved View**:
  - a. Click the share icon for the Saved Search.

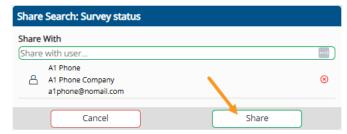




b. Type in the name of the user and click on them once found:



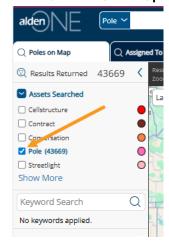
c. Click Share.



## Step 2: Pole Search by Status

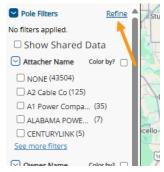
NOTE: Step 1 above must be completed first.

1. From the **Poles on Map** view, select only the **Pole** asset.

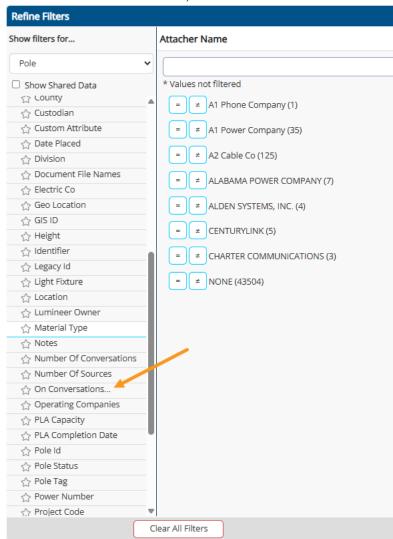




2. Click the Refine link by Pole Filters.

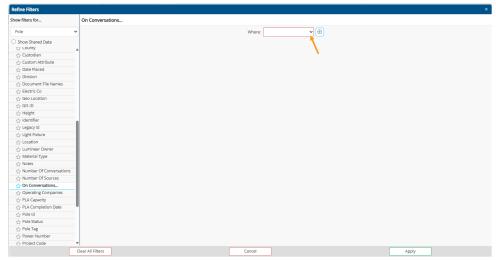


3. In the Refine Filters window, scroll down on the left and click On Conversations...

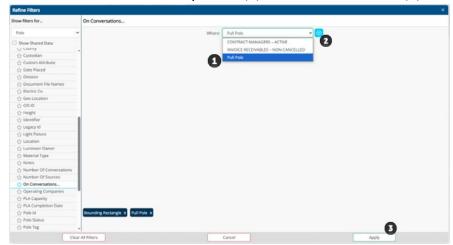




4. With On Conversations... selected, click the Where drop-down.

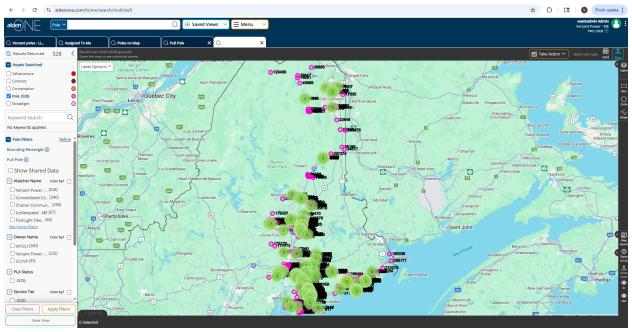


5. Select **Pull Pole** from the drop-down (1) and click the + button (2).





6. Click **Apply** to apply the filter (3 above). Results:

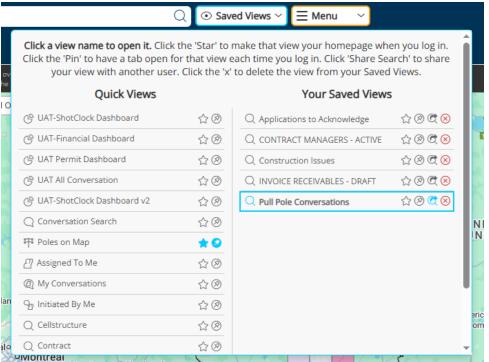


7. Follow steps 6-8 of the Save Views 1-pager.

**NOTE:** You can skip these steps if this was a 1-time search only, but saving allows you to view the poles with a specific status more easily again in the future. Make sure you enter a descriptive name if saving this view to distinguish it from the Conversation Only search that was saved in Step 1.

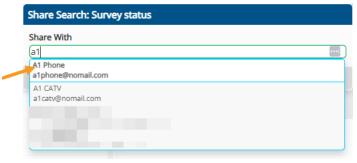
- 8. **OPTIONAL:** Share the **Saved View**:
  - a. Click the share icon for the Saved Search.







b. Type in the name of the user and click on them once found:



c. Click Share.

