



How to Format Delta Import Files

Overview

A **Delta Import** loads only changed or modified poles into Alden ONE. Delta files follow the same tab-delimited format as Full files but include additional rules related to the **operation type**.

Template Rules

Alden provides the Delta Import template. Follow these rules:

1. Do Not copy the first row

- Row 1 = instructions
- Row 2 = actual column headers (must be first row in your file)

2. Operation Types

Each row must specify one of the following:

- Add
- Update
- Delete
- Replace

3. Required Fields

Some fields are required depending on the operation:



| Field | Add | Update | Delete | Replace |
|--------------|----------|--------------|--------------|----------|
| LegacyPoleID | Required | Required | Required | Required |
| Latitude | Required | Optional | Optional | Required |
| Longitude | Required | Optional | Optional | Required |
| PoleHeight | Required | Not required | Not required | Required |
| PoleClass | Required | Not required | Not required | Required |
| InstallDate | Required | Not required | Not required | Required |

4. Dependent Fields

Blue-shaded fields depend on the operation type.

Examples:

- **PoleOwner:** Required for Add/Delete/Replace, not required for Update
- **Custodian:** Only used when joint-ownership rules apply

5. Standard Fields

Gray-shaded “Standard” fields should be filled in if you have the data. If not, leave blank.

6. File Naming

Delta files must follow this format:

CompanyNamePoleDelta_YYYYMMDD_HHMISS.txt