



How to See Fallout Reports (Regular Cadence)

What Is a Fallout Report?

A Fallout Report lists records that failed validation during import. It helps you identify and correct issues before re-submitting data.

Where to Find Fallout Reports

If your organization is configured to receive Fallout Reports via SFTP:

- Navigate to the Exceptions folder in your SFTP environment
- Look for the report generated after your file was processed
- Reports appear here when they are too large to email or when SFTP delivery is preferred

How to Use the Report

1. Open the Fallout Report (usually CSV or TXT)
2. Review each row for:
 - Missing required fields
 - Invalid values
 - Incorrect formatting
3. Correct the issues in your source data
4. Prepare a **Delta file** to re-submit corrected records

Best Practices

- Always check the Exceptions folder after submitting a file
- Address fallout promptly to avoid delays in processing
- Keep a record of recurring issues to improve data quality