



## Initiate a Joint-Use Permit to Attach Conversation (from Poles on Map View)

1. Search for the asset(s) on which you wish to permit.
2. Select the assets (here, we will guide you through using the **Rect** tool):
  - a. With the asset(s) visible on the map, click the **Rect** tool (on the right).
  - b. Click and drag your mouse to draw a rectangle over the asset(s) you wish to select.
3. From the **Take Action** menu, click **Create Conversation With Selected Assets**.
4. In the **Create a New Conversation** window, click the **Conversation Type** drop-down.
5. From the pick list, click **Joint-Use Permit to Attach**.
6. Click in the **Conversation Title** field.
7. Enter a name for the Conversation following your naming convention as applicable.
8. As applicable click in the **Description** field and add notes.
9. If not pre-selected or as needed, choose the **State/Territory/Province** field and pick the appropriate option from the pick list.
10. Click **Create**.