

## **Interpret Workflow Diagram Shapes**

	Each rectangle on the diagram is a specific status that the Conversation will progress through, in each of the Phases or vertical swim lanes.
<b>←</b> →	Each status or rectangle allows for certain actions to be taken. The arrows on the diagram are the actions that can be taken to progress the conversation forward (green arrows) or backward (red arrows). Other colors are unique to certain processes. For example, purple is for One-Touch Make-Ready.
	If Invoicing is enabled for the Pole Owner, the blue circles represent points in the process where a child Invoice Conversation is created and associated to the permit.
[bracketed text]	In the bracketed text in the white space of the diagram, you'll find additional information about what happens in the system when the Conversation enters or leaves that status.
$\bigotimes$	This means you can cancel the application for permitting within the status.
	Two rectangle boxes shadowing each other indicates the status can become <b>Overdue</b> which means the due date has been exceeded for the status.
	Diamonds are <b>Decision Points</b> . This is where the system will read all the data, entered by all parties on the application, and determine next steps.