# alden

## REQUEST DATA ACCESS (RDA) CONVERSATIONS

**Alden Systems** 

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Review the information to learn about Request Data Access (RDA) Conversations.

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## What is the RDA Conversation?

The RDA Conversation allows attachers, contractors, or other applicants to request access to pole data from asset owners, that currently isn't shared with them. Alden ONE eliminates the hassle of searching for the appropriate contacts to request access to shared data, as all data sharing requests are automatically routed to the right person when you setup and use the Request Data Access Conversation. Once approved, the necessary roles are shared with the company that initiated the data-sharing request.

**NOTE:** Other non-pole asset types (e.g., Vaults, Streetlights, CellStructures) still need to be manually shared with attacher(s).

## Who has access to the RDA Conversation?

Attachers, contractors, or other applicants [referred to as *attacher(s)* throughout this document] can find this conversation conveniently located in the (1) **Menu** > (2) **Start a Conversation** > (3) **Create Request Data Access**.



**NOTE:** Attachers should NOT select asset(s) when creating this conversation as the Conversation Type will not be visible in the *Take Action* menu if asset(s) are selected.

#### Fill in the "Create A New Conversation Window"

The attacher adds a title for the conversation (1) and selects a state or territory (2). If they wish, they can also enter a description (3), but this is not required. Finally, the attacher clicks the **Create** button (4).

conversation type. RD/	A - Request D	ata Access	
Conversation Title			
Request Data Access	for A1Power	Poles	
Description			
· ·			
-			
State/Territon/*			
State/Territory 2			

#### Fill in the "Request Data Access Form"

The attacher can now fill in the editable fields at the top of the RDA form, but only the **Data Owner** selection is required.

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Status: Status Expires On: Created n/a	Assigned To: a1power Admin I want to V Begin - O - O - O - O - O - O - O - O - O -
944547 Request Data Access	Initiated By: a1 power @nomail.com Created On: 6/3/24, 8:30 AM
Q Header	Title Description
Assets	Request Data Access for A1Power Poles
Notes	Location State/Te*
Documents	
Photos	) Data Bequester
്പ്രോ Contacts & Companies 1/	Data Requester         Requester Contact
Related Conversations	D A1 Power Company
History	
Detailed History	Data Owner 🔪 🗸 🗸
	Data Owner Company Contact Owner Process

Scrolling down, the attacher has additional non-required fields they can select from or use to enter information that may help the asset owner understand the need for data access. Once the form is completed, they will need to click the **Save Changes** button.

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Status: Status Expires On: Created n/a	Assigned To: a1power Admin	nt to ~ O Begin -	In Progress End
944547 Request Data Access	A1 Power Company 🗸		
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Documents 0	ALDEN STSTEMS, INC.		
Photos 0	Access		~
දසු Contacts & Companies 1/1	Poles	Attacher	Contractor
Related Conversations 0			
History			
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	Info	Error	
		Save Chang	ges

To submit the request, attachers can click on the **Status** (1) and in the *Change Status and/or Assign Conversation* window, select the **Send Data Access Request To Pole Owner** option (2). The attacher can enter a **Description** as needed (3), then click **Save**.

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Q Poles on Map Q Conve	Change Status and/or Assign Conversation
Status: 1 Status Expires Or: Created A Status Expires Or: N/a 944547 Request Data Access	Select an Action Send Data Access Request To Pole Owner Cancel Cancel
Q Header	Add Note
Assets 0 Notes 30	er Process
E Documente O	Assign Conversation Add contact and assign Cancel Save

#### Support

For any question or support needs, please contact <u>AldenONESupport@aldensys.com</u>.