



## **SFTP Folder Structure (Where Files Go)**

Your SFTP environment contains folders for both Production and Test (UAT). Each environment includes:

### **1. Delta Folder**

- Contains modified or partial files
- Used for Delta imports

### **2. Exceptions Folder**

- Contains Fallout Reports
- Only populated if configured to return reports to SFTP
- Used when reports are too large to email

### **3. GIS Folder**

- Contains full import files
- Used for Full imports (Production or Test)

## **Test Environment**

Under Test, you will see:

- Test > Delta
- Test > Exceptions
- Test > GIS

These mirror the Production structure.